

**MINUTES FROM THE STATED MEETING OF PRESBYTERY OF THE MIAMI VALLEY**

September 9, 2008

Kirkmont Center, Zanesfield, Ohio

The meeting was convened with prayer and call to worship by the Rev. Denise Ingram, Moderator, at 4:00 p.m., Tuesday, September 9, 2008, at Kirkmont Center, Zanesfield, Ohio.

LEGEND: P = Present      E = Excused      Blank = Absent      *Italics* = attendance recorded in more than one category

**OFFICERS OF THE MIAMI PRESBYTERY:**

Rev. Denise Ingram (Moderator) - P	Rev. Doris Arnett Whitaker (Stated Clerk) - P
Rev. Bill Reisenweaver (Vice Moderator) - P	Elder Marge Morgan (Recording Clerk) - P
Elder Tom Milligan (Council Chair) - P	Elder Pam Dobbins (Enrolling Clerk) - P

**ROLL OF CHURCHES**

BEAVERCREEK: KIRKMONT	DAYTON: FAIRMONT	HAMILTON: WESTWOOD
Rev. David JW Brown - P	Rev. Robert Wade - P	Rev. Joshua Long - P
Rev. Carmen Garrigan - P	Rev. Molly Jones - P	Elder
Elder Pat Youther (CCE) - P	Elder Jean Webster - P	HUBER HEIGHTS: FAITH
Elder Cathlyn Daily - P	Elder Charlie Chamberlain - P	Rev. Norman Godfrey - P
BELLBROOK	DAYTON: GOOD SHEPHERD	Elder Darlene Liem - P
Rev. Stan Gockel (Int)	Rev. Richard Walker III	HUNTSVILLE
Elder Ben Rader	Elder	<i>Interim vacancy</i>
BELLE CENTER	DAYTON: HERITAGE	Elder
Rev. Kathy Clark (Int) - P	Rev. Karen Cassedy - P	JAMESTOWN
Elder Howard Ludewig - P	Elder	Rev. Michael Helling - P
BELLEFONTAINE	DAYTON: MEMORIAL	Elder Charles Brandel - P
Rev. Rob Fulton - P	<i>Rev. David Foubert (SS)</i>	LEBANON
Elder Sue Crawfies - P	Elder	Rev. Peter Larson - E
BLUE BALL	DAYTON: SOUTHMINSTER	Rev. William Seitz - E
<i>Rev. Robert E. Clark (Mod)</i>	Rev. Eric Pasanchin - P	Elder
Elder	Rev. Susan Hamilton	Elder
BRADFORD	Elder Jeanne McIver (CCE) - P	MIDDLETOWN: FIRST
Elder Irwin Roberts (CLP) - P	Elder Gay Amos - P	Rev. L. Timothy Doty - P
Elder Debby Jess - P	Elder William Hohenstein - P	Elder Nancy Peterson - P
CAMDEN	DAYTON: SUGAR CREEK	Elder Mary Kindell - P
<i>Rev. Jocelyn Sheldon (Mod) - P</i>	Rev. Julia Wharff - P	MIDDLETOWN: ST. LUKE
Elder	Elder Ruth Gordon - P	Rev. Janet Dillaman
CARLISLE: NEW JERSEY	DAYTON: TRINITY	Elder
Rev. Jeffrey T. Foster - P	Rev. Lutrelle Rainey - P	MONROE
Elder Mary Ann Doliboa - P	Elder A. Ruth Baker - P	Rev. Patrick Warren - P
CEDARVILLE	Elder Artene Walton - P	Elder
Rev. Drew Elling	DAYTON: WESTMINSTER	MORNING SUN
Elder	Rev. George McConnell - P	Rev. Michael Evans (SS)
CLIFTON	Rev. John Neely	Elder
Rev. Arby Conn - P	Rev. Kay Davis-Dudding - P	NEW CARLISLE: HONEY CREEK
Elder Millie Hohenstein - P	Rev. Nancy Hodgkins - P	Rev. Denise Ingram - P
COLLINSVILLE	Rev. Laurie Davis - P	Elder
Elder Michael Gabbard (CLP)	Elder Julie Preisser - P	NEW PARIS
Elder Elaine Alexander - P	Elder Tom Preisser - P	Rev. Dennis Andrews (SS)
COVINGTON	Elder Barbara Wilson - P	Elder
<i>Interim vacancy</i>	EATON: FIRST	OXFORD
Elder	Rev. Wayne Morrison	Rev. Barbara Barnes - P
DAYTON: BATH	Elder	Rev. Mark Barnes - P
Rev. Janine Wilson - P	Elder	Elder Prue Dana (CCE) - P
Elder	FAIRBORN: FIRST	Elder Tom Holmes - P
DAYTON: CENTRAL	Rev. Tom Harmon - P	PIQUA: GOOD SHEPHERD
Rev. David Crapnell	Elder Kathleen Seewer - P	<i>Rev. Jocelyn Sheldon (Mod) - P</i>
Elder Daniel Iselaiye - P	FARMERSVILLE: SLIFERS	Elder Sandra Kerns - P
DAYTON: COLLEGE HILL	Rev. Karel Hanhart - P	PIQUA: WESTMINSTER
Rev. Robert E. Jones - P	Elder	Rev. Judy Mitchell Rich - P
Rev. Francisco Pelaez-Diaz - P	GREENVILLE: FIRST	Elder Audrey Gillepsic - P
Elder	Rev. John Person - P	REILY
Elder	Rev. Christopher Benek - P	Rev. Diane Ziegler (SS)
DAYTON: CORINTH	Elder Barb Williams - P	Elder
Rev. David Collins - P	Elder	RUSHSYLVANIA
Rev. Megan Collins - P	HAMILTON: THE P. C.	<i>Rev. Russ Williams (Mod)</i>
Elder Hank Baust - P	Rev. John Lewis	Elder
	Rev. Daniel Carter - P	
	Elder Sherry Webb - P	

SEVEN MILE Elder Lee Ault (CLP) Elder	SPRINGFIELD: NORTHMINSTER Rev. Dwight McCormick - P Elder Emily Spriggs - P	WEST CARROLLTON: FIRST Rev. Kathy Home (SS) - P Elder Judy Tyssefing - P
SIDNEY: FIRST Rev. David Fleming (Sup) - P Elder Agosto Medina (CLP) Elder	SPRINGFIELD: OAKLAND Rev. Tom Martin (Int) - P Elder Jim Pinkerton - P	WEST LIBERTY Rev. Angela Schenck(SS) Elder
SOMERVILLE Rev. Edward Brown (Mod) Elder	SPRINGHILL Rev. Angela Schenck(SS) Elder	WILMINGTON Rev. David Judd - P Elder Rick McCarren - P Elder Roger Williams - P
SOUTH CHARLESTON: FIRST Rev. William Reisenweaver - P Elder Tom Staten - P	TRENTON: MT. OLIVET Rev. Chuck Testas - P Elder	XENIA: MEMORIAL Rev. Wayne McLaughlin (Int) - P Elder Gerald Randall - P
SPRINGBORO: COVENANT Rev. Ken Howard - P Elder Fred Richards - P	TROY: FIRST Rev. Richard Culp - E Elder John Mauntler - P Elder	XENIA: WESTMINSTER Rev. Brian Maguire - P Elder Corinne Whitesell - P
SPRINGFIELD: COVENANT Rev. Ray Stewart - P Elder Alice Tenney - P	URBANA: FIRST Rev. Kevin Horrigan - P Elder	YELLOW SPRINGS: FIRST Rev. Preston Dawes (Int) - P Elder

#### MINISTERS IN SPECIALIZED MINISTRIES

Avotri, Solomon - P	Douglass, Katherine - E	Paine, A. Thomas - E
Barr, Judith Kay Dunlap	Dozeman, Thomas	Soards, Marion - E
Battin, Barbara - P	Hess, Lisa - P	Thornton, Jesse
Brooks, Juanita	Ingram, Steven - P	Whitaker, Doris Arnett - P
DeanBanion, Myra	Kim, Soo Kwang - P	Wiley, Shelley - P
DeLair, Edward - P	Niece, Linda	Wilson, Donald - E

#### MINISTER MEMBERS AT LARGE

Brown, Edward	Gibson, Gregory	Ramsey, Thomas
Bryant, Kendall - E	Hernandez, David - P	Ruiz, Jayne - E
Essinger-Hileman, Douglas - E	McClanahan, Steven - E	Springer, Linda - E
Essinger-Hileman, Sandra - E	Paine, Lesley Blair - E	Zomermaand, Conley - E

#### HONORABLY RETIRED MINISTERS (Excused unless attendance indicated)

Amidon, C. Forrest - P	Graham, William I.	Righter, Richard L.
Angerman, Jack W.	Harsh, Theodore P.	Sensenbrenner, Edward W. - P
Angerman, Susan	Hill, Doris J.	Schechter, Richard
Bickett, David E.	Hookey, Joseph R. - P	Sheldon, Jocelyn J. - P
Bueschel, Bruce	Kester, Gordon L.	Short, Paula
Carlisle, Virginia - P	Kettlewell, Kenneth	Smith, Robert B., Jr.
Clark, Robert E.	Kingsbury, Edwin	Sparks, W. Franklin
Creager, Ronald	Locke, C. William	Stewart, Donald M.
Davis, James I.	Martin, Thomas - P	Swaim, Gerald G.
Daves, Preston - P	McCoy, Wayne L.	Thompson, Glenn E.
Edwards, Robert L.	McCready, Warren G.	Wall, Evan
Fleming, David L. - P	Meyer, JoAnne	Walthour, William - P
Foubert, David	Nicholson, Paul C.	Williams, Russell D.
Garcia, Nehemias	Philips, William - P	Yanney, William
Girbert, David A.	Phleger, Terry	
Graham, James - P		

#### ELDER MEMBERS OF PRESBYTERY

Dobbins, Pam (Council) - P	Milligan, Tom (Mod) - P
Elder, Laurie (Council) - P	Pacey, Gil (Council)
Hess, Carol (Council) - P	Piermont, Dennis (EP) - P
Hutchens, Doug (Com Chair) - P	Reed, Buzz (Com Chair) - P
Melver, Jeanne (Council Chair) - P	Stahler, Jim (Council) - P

Certified Christian Educators (not otherwise registered) – none

Inquirers and Candidates (not otherwise registered) – Candidate Marcy Bain, Candidate Kelley Angleberger (Beaver-Butler), Candidate Steven Wilson

Corresponding Members – Rev. David Bartley (Maumee Valley)

Staff Members of the Miami Presbytery (not otherwise registered) – Tom Oxley, Martha Keil

WORSHIP – Rev. Ed DeLair, preacher

**REPORT OF THE STATED CLERK – The Rev. Doris Arnett Whitaker**

- A quorum was declared and on motion/second, the roll was formed by signatures obtained during registration showing an attendance of sixty-three (63) ministers of Word and Sacrament, forty-two (42) elder commissioners (representing thirty-two [32] churches), and eight (8) elder members of presbytery; a total of one hundred thirteen (113) voting members. Also present and not otherwise registered were three (3) alternate commissioners, three (3) inquirer/candidates, two (2) staff members of the presbytery, and seventeen (17) registered visitors for a total registered attendance of one hundred thirty-eight (138).
- On motion/second, the docket was adopted as amended.
- On motion/second, the Rev. David Bartley (Maumee Valley) was seated as a corresponding member.

**MODERATOR'S REPORT – Rev. Denise Ingram**

- Installation of the Rev. Bill Reisenweaver as Vice Moderator

**HOSPITALITY REPORT – Rev. Ed DeLair**

**REPORT OF THE COUNCIL – Elder Tom Milligan**

**Consent Agenda** – The following actions were approved by voice vote after the presbytery was given the opportunity to pull business and to voice nominations from the floor:

From the Stated Clerk –

- Approve the minutes of the stated meeting on February 9, 2008 and the special meeting on July 17, 2008 as distributed.
- Approve the amendments to the Standing Rules of the Presbytery of the Miami Valley.  
Chapter II (General Administrative Principles), 5. (Financial Principles), (lines 254-56):  
*Committees and/or Formal Networks wishing to solicit funds directly from member churches shall seek approval from the Council in consultation with the Board of Trustees and the Networks Support Committee prior to solicitation. Any person or organization can contribute to Presbytery by designating portions of the contribution to further the missions of specific committees or Formal Networks. Committees, with agreement of Council, and Formal Networks, with agreement of Networks Support Committee, may solicit contributions of resources and funds.*

From the Vice Moderator –

- Elect the following to the Committee on Nominations, Class of 2009:  
Elder Joyce Hazlett (Fairborn: First), Chairperson  
Rev. Carmen Garrigan

From the Council -

- Approve an additional loan to Kirkmont Center of \$6,700 in order to continue the consulting services for strategic planning through Chroust Ventures.

From the Board of Trustees –

- Huber Heights: Faith - Ratify the action of the Board of Trustees on May 20, 2008 of approving a loan with Presbyterian Investment and Loan Program in the amount of \$40,500 for the purpose of repairing the roof.
- Approve the 2007-2008 audit report submitted by Clark, Shaeffer and Hackett. (Appendix A)

From Committee on Ministry –

- To validate the specialized ministry of the Rev. Christopher Martin as an active duty Navy Chaplain.
- To validate the specialized ministry of the Rev. Shelley Willey as Pastoral Support Chaplain for the Small House community, providing for the spiritual support, pastoral care, and counseling of older adult residents in the United Methodist-sponsored residence as well as opportunities to share in worship and education for residents.

**Resource Center Task Force Report – Rev. Tom Harmon**

**Treasurer's Report**

- Treasurer Report and Balance sheet dated August 31, 2008. YTD Receipts \$600,215.62; YTD Disbursements \$574,382.04; Net Balance \$25,833.58. Total Net Worth and Liabilities \$2,153,399.08.

### **FY 2009 Budget**

- PowerPoint presentation on narrative budget
- For action, the Council recommends that the presbytery:
  - Approve the 2009 per capita of apportionment of \$24.75 (GA \$6.15, synod \$3.18, presbytery \$15.42). Motion passes on voice vote.
  - Approve the FY 2009 Budget as published (Appendix B). Opportunity for questions, discussion and debate especially regarding the line item for Kirkmont Center. Question raised on where additional money would be found in 2009 if needed for operations at Kirkmont Center; answer – presbytery reserves. Motion passes on voice vote.
  - Approve the recommendation of the Board of Trustees to purchase the home and property located at 7116 County Road 10, Zanesfield, Ohio (legal description 1.21 acres VMS # 12563 Jefferson Township; Map Reference/Parcel # 12-110-00-00-030-001) for \$170,000 with a loan obtained through a commercial lender at the lowest possible interest rate. Opportunity for questions and discussion. Motion passes on voice vote.

### **COMMITTEE ON NOMINATIONS – Rev. Judy Rich**

The Committee represents the following as nominees:

#### **Synod Commissioners**

Class of 2010    Rev. Kathy Horne  
                         Elder Janet Bohren (Dayton: Heritage)

#### **Committee on Ministry (COM)**

Chairperson, Class of 2009 - Rev. Brian Maguire  
Class of 2009 - Rev. Dwight McCormick

Nominations opened to the floor. None received. Nominees elected on voice vote.

### **GREETING OF OUR NEIGHBORS**

- New elder commissioners and guests introduced.
- Greetings from the Synod of the Covenant brought by the Rev. David Bartley, Vice Moderator of the Synod.
- One half of Hunger Offering designated for the support of the Logan County Lutheran Center and half to the Presbyterian Peacemaking Program.
- Table Grace offered by Rev. Ed DeLair

### **DINNER**

### **REPORT FROM THE 218<sup>TH</sup> GENERAL ASSEMBLY – Rev. Julia Wharff, Rev. Mark Barnes and Elder Ann Peters**

### **COMMITTEE ON PREPARATION FOR MINISTRY – Rev. Karen Cassedy**

For information, the Committee on Preparation for Ministry reports the following action taken on behalf of the presbytery;

- On July 17, 2008, Candidate Marciana Bain (Beavercreek: Kirkmont) was certified for readiness for examination for ordination and was granted permission to circulate her dossier.
- Annual consolations were conducted with the following and all were approved for continuation in the preparation process: Candidate Merritt Worthen (Dayton: Trinity), Candidate Jackie Nowak (Dayton: Westminster), Candidate Steven Wilson (Beavercreek: Kirkmont), Candidate Marciana Bain (Beavercreek: Kirkmont)

### **COMMITTEE ON MINISTRY – Rev. Brian Maguire**

*See Consent Agenda for actions taken*

For action, the committee recommends that the presbytery:

- Validate the specialized ministry of VA Hospital Chaplain held by Candidate Marciana Bain (Beavercreek: Kirkmont), satisfying the criteria of G-11.0403 without exception, and to ordain her as a minister of Word and Sacrament pending completion of a background investigation and a successful examination by the presbytery. Opportunity for discussion and debate. Motion passes on voice vote.
- Examine Candidate Marciana Bain for ordination and enrollment as a member of the Presbytery of Miami Valley.

- Rev. Karen Cassedy, chair of CPM reported that Ms. Bain has satisfied all requirements for ordination and was given permission to seek a call.
- Ms. Bain read her statement of call and was examined by the presbytery. On motion/second, the examination was arrested and the presbytery was given the opportunity for debate and discussion. Motion to ordain and enroll passes on voice vote.
- Validate the specialized ministry of Case Manager at The Other Place (daytime shelter for the homeless), satisfying the criteria of G-11.0403 without exception, held by Candidate Kelly Angleberger (Presbytery of Beaver-Butler Presbytery) and to ordain her as minister of Word and Sacrament pending completion of a background investigation and successful examination by the presbytery. Opportunity for discussion and debate. Motion passes on voice vote.
- Examine Candidate Kelley Angleberger for ordination and enrollment as a member of the Presbytery of Miami Valley.
  - Rev. Karen Cassedy, chair of CPM reported that the Presbytery of Beaver-Butler attests that Ms. Angleberger has satisfied all requirements for ordination and was given permission to seek a call.
  - Ms. Angleberger read her statement of call and was examined by the presbytery. On motion/second, the examination was arrested and the presbytery was given the opportunity for debate and discussion. Motion to ordain and enroll passes on voice vote.
- Dayton: Central – the following four motions were presented as an omnibus motion. Opportunity for discussion and debate. Motions pass on voice vote.
  - Schedule a congregational meeting for no later than Sunday, October 5, 2008 immediately after worship for the purpose of taking action on the dissolution of the pastoral relationship; and to authorize the Committee on Ministry to appoint a Moderator for such meeting. Authorize the Moderator to appoint an Administrative Commission to work with the Central Presbyterian Church. The Commission will consist of seven (7) presbyters, at least one of whom shall be a member of the Committee on Ministry, with the remaining members representing an even distribution of ministers and elders from churches in the Presbytery of Miami Valley, to work in the following ways:
    - a. To work with the Session, Pastor and Congregation to address the causes of division and disorder, and to seek ways to encourage constructive resolution of the issues;
    - b. To work with the Session, Pastors and Congregation in addressing issues of relationships and expectations among officers, staff and members;
    - c. To provide at least two (2) persons of the Administrative Commission to attend all Session meetings with voice (but no vote) and to provide leadership where necessary and appropriate;
    - d. To assume original jurisdiction in any case in which the Administrative Commission determines that the Session cannot exercise its authority, after a thorough investigation and a full opportunity to be heard is given to all parties involved (G-11.0103s);
    - e. To report its progress to the Committee on Ministry monthly; to provide an initial report of its findings and recommendations to the Presbytery of Miami Valley at the November 2008 stated meeting; and to provide regular reports to the presbytery thereafter until completion.
  - Approve the request of the Reverend David W. Crapnell to be placed on personal leave of absence for two months beginning Saturday, September 6, 2008, with the following stipulations:
    - a. This personal leave of absence will be effective until and including Sunday, November 2, 2008.
    - b. Compensation will remain as currently stated in the terms of call.
    - c. Rev. Crapnell agrees to refrain from all pastoral responsibilities including preaching, pastoral calls, and pastoral contact with parishioners, attending all church meetings, services, and congregational functions including moderating Session and congregational meetings during the two months of leave.
    - d. Elder Larry Hollar will be appointed moderator during the leave of absence.
    - e. In the case of a congregational meeting scheduled for the purpose of acting on the pastoral relationship during the leave of absence, Rev. Crapnell will be invited to

attend and granted voice during said meeting. Such a congregational meeting would be moderated by Elder Larry Hollar or a person appointed by the Committee on Ministry.

- Appoint Elder Larry Hollar as the Moderator of Session during the absence of the Pastor.
- Grant the status of Honorably Retired to the Rev. Judy Mitchell Rich effective October 1, 2008. Expressions of appreciation and thanksgiving for her ministry were spoken. The presbytery was led in prayer. Motion passes on voice vote.
- New minister, Rev. James Graham, H.R., was introduced and invited to give remarks to the presbytery:

For information, the committee reports the following action taken on behalf of the presbytery:

- Blue Ball – Appointed the Rev. Bill Philips as Moderator of the Session beginning immediately if the current Moderator, the Rev. Bob Clark, is unavailable.
- Bradford: First – Authorized a continuance of the CLP covenant with Elder Irwin Roberts through October 31, 2008 so that compensation details can be presented to the COM for approval and then recommended to the presbytery for renewal.
- Covington – Appointed the Rev. Shelley Wiley as Moderator of the Session beginning October 1, 2008.
- Dayton: Central –
  - Appointed Elder Dennis Piermont as Moderator of the congregational meeting scheduled on Sunday, September 7, 2008 to dissolve the pastoral relationship with the Rev. David Crapnell.
  - Appointed Elder Larry Hollar as Moderator of the Session beginning October 1, 2008.
- Dayton: Fairmont –
  - Approve the dissolution of the pastoral relationship with the Rev. Molly Jones effective August 31, 2008 with her last Sunday being August 17, 2008. At a duly called meeting on August 3, 2008, the congregation voted in the affirmative to dissolve the relationship.
  - Approved the full-time associate stated supply appointment of Rev. Denise Ingram beginning September 22, 2008. Terms: Cash salary \$29,000, housing allowance \$19,000, full medical/pension dues, professional expenses \$6,000, 4 weeks vacation and two weeks study leave annually pending successful completion of a background investigation.
- Dayton: Southminster – Granted permission to the Session to call a congregational meeting to act on the report of the Designated Associate Pastor Nominating Committee.
- Huntsville –
  - Approved the dissolution of the pastoral relationship with the Rev. Christopher Martin on July 27, 2008. At a duly called meeting on July 20, 2008, the congregation voted in the affirmative to approve his request for the dissolution in order to become an active duty Navy chaplain.
  - Appointed the Rev. Kathy Clark as Moderator of Session.
- New Carlisle: Honey Creek –
  - Approved the dissolution of the pastoral relationship with the Rev. Denise Ingram effective September 21, 2008 pending an affirmative vote of the congregation at a duly called meeting.
  - Appointed the Rev. Arby Conn as Moderator of the Session beginning September 17, 2008.
- Piqua: Westminster –
  - Approved the dissolution of the pastoral relationship with the Rev. Judy Mitchell rich effective September 30, 2008 pending an affirmative vote of the congregation at a duly called meeting; and to recommend that the presbytery grant the status of Honorably Retired effective October 1, 2008.
  - Appointed the Rev. Brian Maguire as Moderator of the Session beginning October 1, 2008.
- Sidney: First –
  - Granted permission to the Session to call a congregational meeting to act on the report of the Designated Pastor Nominating Committee.
  - Approved the full-time call of the Rev. Joe M Hinds III (Presbytery of Cayuga-Syracuse) as Designated Pastor for three years beginning September 21, 2008 pending an affirmative vote by the congregation at a duly called meeting; and request the transfer of his ministerial credentials. Terms: Cash salary \$37,000, free use of the manse (valued at \$11,500), utility allowance \$1,500, full medical/pension dues, cont. ed. reimb. \$750, prof. expense reimb.

\$500, automobile mileage to be reimbursed at I.R.S. rates, 4 weeks vacation and 2 weeks study leave annually. Additionally, church will provide cell phone service or will reimburse cell phone service for church business purposes.

- West Carrollton: First —Approved the Stated Supply appointment (30 hours per week) of the Rev. Kathy Horne for twelve months beginning June 1, 2008. Terms: Cash Salary \$5,326, housing allowance 24,200, full medical/pension, prof dev reimb 1,500, prof exp and auto reimb 500, 4 weeks vacation and 2 weeks study leave annually.
- Xenia: Memorial –
  - Approved the dissolution of the pastoral relationship with the Rev. Matthew Means effective July 12, 2008. At a duly called meeting on June 22, 2008, the congregation voted in the affirmative to approve his request for the dissolution in order to accept a call to pastoral ministry in the Presbytery of Detroit; and to transfer his membership at their request.
  - Approved request to eliminate of Associate Pastor position. At a duly called meeting on July 27, 2008, the congregation approved this recommendation of the Session.
- Approved recommendation to the presbytery that the request for validated ministry be approved for the Rev. Christopher Martin as an active duty Navy Chaplain beginning July 28, 2008.
- Renewed the annual validation of specialized ministries for the following:
  - Rev. Solomon Avotri – Seminary Faculty, Payne Theological Seminary
  - Rev. Myra DeanBanion – Hospice Chaplain, Hospice of Dayton
  - Rev. Judith Barr – Agency Administrator, Samaritan Clinic for the Homeless
  - Rev. Barbara Battin – Campus Minister, Sinclair Community College
  - Rev. Lisa Hess – Seminary Faculty, United Theological Seminary
  - Rev. Steve Ingram – Pastoral Counselor, Pastoral Counseling Center
  - Rev. Linda Niece – Hospital Chaplain, Miami Valley Hospital
  - Rev. Jesse Thornton – Hospital Chaplain, Atrium (Middletown Regional Hospital)
- Granted the request of the Presbytery of South Louisiana to transfer the ministerial credentials of the Rev. A. Thomas Paine effective September 1, 2008 so that he may serve as Pastor of Parkway Presbyterian Church of Metairie, Louisiana.
- Granted the request of the Presbytery of South Louisiana to transfer the ministerial credentials of the Rev. Lesley Blair Paine as a member-at-large.
- Approved the transfer the ministerial credentials of the Rev. Ed DeLair to the Presbytery of Washington upon their request in order for him to accept the call as Pastor of Faith United Presbyterian Church, Washington, PA.
- Approved the request from the Rev. Scott Solether (Presbytery of Whitewater Valley) to labor within the bounds of the Presbytery of the Miami Valley as a hospice chaplain in Darke County; and to be added to the pulpit supply list.
- Approved the request from the Rev. Mark Pierce (Presbytery of Scioto Valley) to labor within the bounds of the Presbytery of the Miami Valley as a hospital chaplain at Upper Valley Medical Center for up to one year, with the proviso that if the length of service were to be longer, he is counseled to transfer his membership to the Presbytery of the Miami Valley.
- Annual review of pastor compensation—Approved the following terms as consistent with presbytery’s policies:
  - Springfield: Covenant (Rev. Raymond Stewart)—Cash salary \$36,290, housing allowance 25,000, SECA allowance (for effective salary), full medical/pension, SECA 4,730, auto and professional expense reimbursement 1,500, professional development reimbursement 2,000, 4 weeks vacation and 2 weeks study leave annually.

**FAREWELL TO REV. ED DELAIR – Elder Dennis Piermont**

- Farewells and expressions of gratitude for Rev. Ed DeLair and Becky DeLair as they move to Washington, PA. Motion/second – to commend Rev. DeLair to the Presbytery of Washington. The presbytery was led in prayer. Motion passes on voice vote.

**REPORT OF THE STATED CLERK, CON’T. – The Rev. Doris Arnett Whitaker**

- Stated Clerk recommends that the presbytery:
  - Authorize the Council to review and approve the annual report of the Committee on

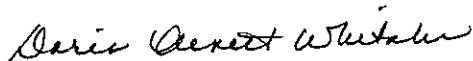
Representation on behalf of the presbytery before sending to the Synod of the Covenant; and to print the full report in the minutes of the November stated meeting of the presbytery. Second received. Motion passes on voice vote.

- Correspondence report (Appendix C)
- Reports from Judicial Cases:
  - # 2006-05 – Trial by the Synod Permanent Judicial Commission was scheduled to be held on August 25-27, 2008 at the synod office. The accused and counsel failed to appear causing the SPJC to reschedule the trial for September 14-18, 2008. If the accused fails to appear at this next date, the accused will be “considered guilty of disobedience and contempt” and the PJC shall proceed to trial (D-11.0202 a & b).
  - # 2006-06 – Trial by the Synod Permanent Judicial Commission was scheduled to be held on August 25-27, 2008 at the synod office. The accused and counsel failed to appear causing the SPJC to reschedule the trial for September 14-18, 2008. If the accused fails to appear at this next date, the accused will be “considered guilty of disobedience and contempt” and the PJC shall proceed to trial (D-11.0202 a & b).
  - # 2008-01 – The Moderator is in the process of appointing an Investigating Committee according to the Standing Rules of the Presbytery of Miami Valley.
- Expired Terms of Permanent Judicial Commission (D-5.0206b)
  - Class of 2008**
    - Rev. Bill Reisenweaver
    - Elder Carol Greenwald (Dayton: Westminster)
  - Class of 2006**
    - Elder Earl Thompson (Dayton: College Hill)
  - Class of 2004**
    - Elder McGregor Dixon (Troy: First)
    - Rev. Wayne McCoy
    - Elder Bob Olson (Lebanon)
- On motion/second, approved the minutes from Administrative Commissions (Appendix D) to install the Rev. Jeffrey T. Foster and ordain and install Rev. Daniel J. Carter and to dismiss the commissions with the thanks of the presbytery.
- On motion/second, approved the minutes from on-going Administrative Commissions
  - Belle Center – no report
  - Immanuel Korean NCD – no report
  - Yellow Springs (Appendix E)

#### OPPORTUNITY FOR QUESTIONS REGARDING WRITTEN REPORTS

The meeting was adjourned with prayer at approximately 9:10 p.m. The next stated meeting of the Presbytery of the Miami Valley is 9:00 a.m., Saturday, November 8, 2008, at Westwood Presbyterian Church, Hamilton, Ohio.

Attest:



Doris Arnett Whitaker, Stated Clerk

#### APPENDICES:

- A. 2007-2008 Audit by Clark, Shaeffer and Hackett
- B. FY 2009 Budget
- C. Report of the Stated Clerk
- D. Administrative Commissions to ordain and install
- E. Administrative Commission for Yellow Springs: First
- F. In Memoriam - Rev. Robert Wettstone and Rev. Ronald Smith



**Clark, Schaefer, Hackett & Co.**  
CERTIFIED PUBLIC ACCOUNTANTS  
BUSINESS CONSULTANTS

August 12, 2008

The Miami Presbytery  
Board of Trustees  
Dayton, Ohio

In planning and performing our audit of the financial statements of The Miami Presbytery for the year ended June 30, 2007, we considered the Organization's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control.

However, during our audit, we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. This letter does not affect our report dated August 12, 2008, on the financial statements of The Miami Presbytery.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Organization personnel, and we will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Our comments are summarized as follows:

**Segregation of Duties**

**Comment:** The bookkeeper's duties included: making deposits, coding received checks and recording deposits on the general ledger, writing checks and recording cash disbursement transactions. In the absence of the office manager she is also responsible for opening the mail. The office manager's duties in this area include, opening the mail and recording checks received on the tracking sheet as they come in. The Treasurer reconciles the bank statements.

**Recommendation:** We recommend that an employee, not involved with the general ledger or deposit of cash function, be selected to open the mail and record the incoming checks, in the event that the office manager is not available (vacation, illness or turnover). We also recommend that an evaluation of key internal control areas be routinely analyzed to reduce the risk of misuse or misallocation of Presbytery assets and assure controls are not discontinued due to change in operations or staff. Continued analysis of operations and duties should be performed to maximize the opportunities of segregation of duties, while assuring, cost benefit and efficiency are maintained. We did note that the Treasurer is responsible for reconciling the bank statement and making entries to record investment activity. We recommend that this continue to be the responsibility of the Treasurer to ensure that there is some level of separation of duties between the bookkeeper, office manager, and the Treasurer.

### Bank Accounts

- Comment:** We noted during our audit procedures that bank transactions for the money market account are not recorded in the accounting software. In addition, the bookkeeper does not receive account statements and no one reconciles this account to the general ledger.
- Recommendation:** We recommend that all transactions are recorded in the accounting software and the all bank accounts be reconciled monthly.

### Investments

- Comment:** We noted that the last quarter's investment account activity was not recorded in the general ledger.
- Recommendation:** We recommend that the investment activity be recorded as soon as the account information becomes available and it is posted in the correct accounting period.

### Accounts Receivable

- Comment:** We noted that accounts receivable account balances are not reviewed regularly by management to determine the realizable value of the receivables. No allowance account has been set up for uncollectible accounts. In addition, mission pledges are not recorded as accounts receivable at the time they are made. Consequently, revenue is recognized on a cash basis and is not recognized in the correct accounting period.
- Recommendation:** We recommend that all pledges be recorded as receivables in the accounting period for which they should be recognized. We also recommend that management review accounts receivable account balances and set up an allowance for doubtful accounts.

### Inventory

- Comment:** We noted that the Presbytery does not record the inventory for the store located at the Kirkmont Center on the general ledger. This information is not tracked outside of the accounting software either.
- Recommendation:** We recommend that inventory purchases and sales be tracked in the accounting software as the value of these assets should be reflected on the financial statements.

### Fixed Assets

- Comment:** We noted that the Presbytery does not maintain adequate records to support the fixed asset account balances and does not consistently capitalize new fixed assets. In addition, the fixed assets have not been depreciated.
- Recommendation:** We recommend that the Presbytery adopt a capitalization policy that describes the categories and threshold for capital assets that will be depreciated over the useful life of that particular asset.

### Accounts Payable

**Comment:** We noted that the Presbytery does not record invoices in the period in which the expense should be recognized.

**Recommendation:** We recommend that Presbytery record expenses in the same account period in which the good or service was received.

### Accruals

**Comment:** We noted that the Presbytery does not accrue for salary expenses or for unpaid vacation balances. In addition, the unused vacation balances are not tracked.

**Recommendation:** We recommend that all salary expenses be expensed in the accounting period in which the salaries were earned. In addition, we recommend that vacation accruals and use be tracked by management. The personnel policies should be updated to include whether or not unused vacation time is paid out upon termination.

### Equipment Lease

**Comment:** We noted that a lease had expired and monthly payments were made in excess of a year after the expiration date without management's knowledge of the expiration.

**Recommendation:** We recommend that management track lease expiration dates and consider taking advantage of the purchase option if the item being leased will be kept.

### Accounting Procedures

**Comment:** We noted that some of the accounting methods that are used are applied inconsistently and/or deviate from generally accepted accounting principles.

**Recommendation:** The Organization does not have a formal accounting manual documenting the procedures for fiscal operations. A written accounting manual is necessary to ensure that transactions are treated in a standardized manner and that proper internal controls exist in the accounting system. Should employees have a question as to the proper handling of a transaction in accordance with management's authorization, such information is not available in writing. We recommend that operating guidelines for fiscal activities be prepared including a description of each fiscal procedure, such as invoice paying, maintenance of accounts receivable and accounts payable subsidiary records, and payroll procedures. In addition, the Organization should also keep documentation related to mortgages that The Miami Presbytery has co-signed.

Document Retention

**Comment:** We noted that there were several documents that were unavailable to us during the audit.

**Recommendation:** We recommend that all documents relating to money that is lent to churches or borrowed from other entities, mortgages that are co-signed on, and any other legal document be retained.

We wish to thank the Treasurer and the Bookkeeper for their support and assistance during our audit. This report is intended solely for the information and use of the Board of Trustees, management, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

*Clark, Schaefel, Hackett & Co.*

Springfield, Ohio  
August 12, 2008

APPENDIX B  
 FY 2009 BUDGET

		Presbytery of the Miami Valley Proposed 2009 Budget -- Page 1 - 08/14/08	
	INCOME BUDGET FOR 2009		2008 AMOUNTS
Per Capita from Churches (GA portion)	83,136		
Per Capita from Churches (Synod portion)	42,987		
Per Capita from Churches (Presbytery portion)	208,448		
Total Per-Capita Income	334,571		324,140
Undesignated Mission Giving (GA)	122,190		
Undesignated Mission Giving (Synod)	19,708		
Undesignated Mission Giving (Presbytery)	252,765		
Total Undesignated Mission Giving	394,663		431,180
Presbyterian Women	3,000		
Interest	3,000		
GA NCD Grant (IKNCD)	16,000		
Synod NCD Grant (IKNCD)	8,000		
IKNCD	24,189		
Total Miscellaneous Income	54,189		165,000
<b>TOTAL INCOME</b>	<b>783,423</b>		<b>920,320</b>

Presbytery of the Miami Valley  
Proposed 2009 Budget - Page 2 - 08/14/08

EXPENSES BUDGET FOR 2009		2008 AMOUNTS
<b>SALARIES &amp; BENEFITS</b>		
Exec Presbyter Salary	75,038	
Exec Presbyter Pension	8,254	
Exec Presbyter Med/Disability	15,758	
Exec Presbyter Professional Exp.	9,000	
Exec Presbyter Supplemental Medical	1,000	
Exec Presbyter Education	3,000	
<b>Total Executive Presbyter</b>	<b>112,050</b>	<b>108,652</b>
Stated Clerk Salary	11,808	
Stated Clerk Housing	20,000	
Stated Clerk Deferred Compensation	1,200	
Stated Clerk Pension	3,631	
Stated Clerk Med/Disability	6,932	
Stated Clerk Dental	675	
Stated Clerk Supplement Medical	750	
Stated Clerk Professional Expense	5,000	
Stated Clerk Education	563	
<b>Total Stated Clerk</b>	<b>50,559</b>	<b>48,841</b>
IKNCD Pastor Salary	32,484	
IKNCD Pastor Housing	9,000	
IKNCD Pastor Pension	5,059	
IKNCD Pastor Medical	8,221	
IKNCD Pastor Dental	675	
IKNCD Pastor Education	750	
<b>Total IKNCD Pastor</b>	<b>56,189</b>	<b>36,000</b>
Office Manager	36,225	
Office Manager Medical Insurance	460	
Treasurer	10,764	
Treasurer Professional Expense	1,200	
Bookkeeper	17,500	
Website Manager	4,800	
Resource Center	9,000	
FICA	11,729	
<b>Total Miscellaneous Salaries &amp; Benefits</b>	<b>91,678</b>	<b>169,744</b>
<b>Total Salaries &amp; Benefits</b>	<b>310,476</b>	<b>363,237</b>

Presbytery of the Miami Valley  
Proposed 2009 Budget - Page 3 - 08/14/08

OPERATIONS			
Rent	22,929		
Insurance	18,498		
Presbytery Meetings	300		
Outside Accounting Services	6,000		
Office Supplies	8,000		
Telephone	3,300		
Postage	3,300		
Equipment Purchase	1,000		
Equipment Usage/Maint	8,000		
Staff Meetings	2,000		
Kirkmont Loan Interest	500		
<b>Total Operations</b>		<b>73,827</b>	<b>70,679</b>
<b>MISSION</b>			
GA Portion Undesignated Mission	122,190		
GA Portion Per Capita	83,136		
Synod Portion Undesignated Mission	19,708		
Synod Portion Per Capita	42,987		
<b>Total Mission</b>		<b>258,021</b>	<b>378,524</b>
<b>COMMITTEES, GRANTS &amp; NETWORKS</b>			
Council/Keynote Presenter	2,500		
Committee on Ministry	15,000		
Committee on Preparation for Ministry	500		
Certified Christian Educators	500		
Commissioned Lay Pastors	500		
Self Development of People	100		
College Hill Hispanic Ministry Shared Grant	7,000		
Kirkmont Camp and Conference Center	50,000		
Network Support Committee	55,000		
<b>Total Committees, Grants &amp; Networks</b>		<b>131,100</b>	<b>107,880</b>
<b>TOTAL EXPENSES</b>		<b>783,423</b>	<b>920,320</b>

APPENDIX C  
REPORT OF THE STATED CLERK

CORRESPONDENCE May 13, 2008 through September 5, 2008)

1. Allegations have been received against a minister member of the presbytery. This case shall be known as # 2008-01. (see below)
2. From the Stated Clerk, Synod of the Covenant –
  - a. Synod Per Capita Invoice for FY 2009
  - b. Call to the 2008 Synod Assembly for October 17-18, 2008
3. From the Board of Pensions –
  - a. Dues delinquency reports,
  - b. Letter confirming the cessation of vacancy dues for Xenia: Memorial United upon the elimination of the position of Associate Pastor.
4. From Self Development of People - Status reports on a variety of SDOP applications within the bounds of the presbytery.
5. Minister membership changes (since last presbytery meeting) –
  - a. Losses – Rev. Nancy Draves (to Scioto Valley), Rev. Matthew Means (to Detroit), Rev. Molly Jones (to Heartland), Rev. Robert Wettstone (deceased), Rev. Ronald Smith (deceased)
  - b. Gains – Rev. James Graham, H.R. (from Cincinnati), Rev. Daniel Carter (ordained August 31, 2008)
  - c. In transition - Rev. Conley Zomermaand (to Maumee Valley), Rev. A. Thomas Paine and Rev. Lesley Blair Paine (to South Louisiana)

APPENDIX D  
ADMINISTRATIVE COMMISSIONS TO ORDAIN/INSTALL

MINUTES OF THE ADMINISTRATIVE COMMISSION  
to Install Rev. Jeffrey Foster

The Administrative Commission met at New Jersey Presbyterian Church, Carlisle, Ohio on April 27, 2008 at 2:00 pm in order to install the Rev. Jeffrey Foster as Pastor.

Elder Tom Milligan, Moderator, called the meeting to order and the meeting was opened with prayer by the Rev. Wayne McLaughlin. Elder Tom Milligan was appointed as Clerk of the Commission.

The Commission consisted of the following:

Ministers	Elders (congregation)
Rev. Bruce Bueschel	Elder Tom Milligan, Moderator (Sidney: First)
Rev. Molly Jones	Elder Bruce Walker (Carlisle: New Jersey)
Rev. Wayne McLaughlin	

The following were seated as Corresponding Members: The Rev. K. Travis Adams (Northeast Georgia)

The Order of Worship was approved with the following:

To Preach – Rev. K. Travis Adams  
To ask the Constitutional Questions – Elder Tom Milligan  
To pray the Ordination/Installation Prayer – Rev. Wayne McLaughlin  
To charge the Pastor – Rev. Wayne McLaughlin  
To charge the Congregation – Elder Bruce Walker

The Commission proceeded to the service. The Constitutional Questions were answered in the affirmative. The meeting adjourned with the benediction by the newly installed minister at the close of the service.

Respectfully submitted,  
Elder Tom Milligan

**MINUTES OF THE ADMINISTRATIVE COMMISSION  
to Ordain and Install Rev. Daniel Carter**

The Administrative Commission met at The Presbyterian Church, Hamilton, Ohio on August 31, 2008 at 2:45 pm in order to ordain and install Daniel Carter as Associate Pastor.

Rev. Denise Ingram, Moderator, called the meeting to order and opened the meeting with prayer. Rev. Barbara Barnes was appointed as Clerk of the Commission.

The Commission consisted of the following:

Ministers	Elders (congregation)
Rev. Denise Ingram, Moderator	Elder Tim Wolfe (Hamilton: The)
Rev. Barbara Barnes	Elder Richard Flynn (Hamilton: Westwood)
Rev. John Lewis	
Rev. Joshua Long	

The Order of Worship was approved with the following:

- To Preach – Rev. John Lewis
- To ask the Constitutional Questions & To pray the Ordination/Installation Prayer  
– Rev. Denise Ingram
- To charge the Pastor – Rev. Joshua Long
- To charge the Congregation – Rev. Barbara Barnes

The Commission proceeded to the service. The Constitutional Questions were answered in the affirmative. The meeting adjourned with the benediction by the newly ordained and installed minister at the close of the service.

Respectfully submitted,  
Barbara Barnes

APPENDIX E  
**ADMINISTRATIVE COMMISSION FOR YELLOW SPRINGS: FIRST**  
Presbytery of Miami Valley  
Report to Presbytery  
September 9, 2008

Summary of Administrative Commission: Yellow Springs First meetings from August 4 to September 2, 2008 (for publication)

**August 4, 2008 at the Presbytery Offices at Dayton, Memorial:**

Five members (Virginia Carlisle, Phil Calland, Drew Elling, Michael Seewer, and Lois Shroyer) of the newly appointed Administrative Commission: Yellow Springs, First (hereafter: AC) attended a first, introductory meeting. Two members (Kay Davis-Dudding and David Collins) were excused. Also present (to offer instruction/background information) were Stated Clerk Doris Arnett Whitaker, Executive Presbyter Dennis Piermont, and Committee on Ministry Chair Brian Maguire.

Doris Arnett Whitaker outlined what it means for the AC to “assume original jurisdiction” under G-11.0103s of the Book of Order. The AC must report to the Presbytery at least quarterly.

Brian Maguire shared impressions/insights resulting from his meetings with the Yellow Springs Session beginning in January of 2007: the congregation is in a grave financial situation (if the situation continues unaltered, all available funds will be exhausted by February or March, 2009 at the latest), but the session appears to be unaware of the crisis, or at least has done nothing to come to terms with it.

Dennis Piermont related that Stated Supply Pastor Preston Dawes’ contract expires on August 31, 2008, and that the AC will have to decide whether to renew the contract for another year.

The AC members in attendance agreed to meet on August 14, 2008 at 4:30 PM at Xenia, Westminster to organize and to decide on a plan of action.

**August 14, 2008, 4:30 PM at Xenia, Westminster:**

AC members present: Virginia Carlisle, Phil Calland, Kay Davis-Dudding, Drew Elling, Michael Seewer, and Lois Shroyer. David Collins was excused.

Brian Maguire (who had graciously offered meeting space at Westminster) was present for the first part of the meeting. He opened the meeting with prayer, and then reiterated/expanded upon some of the information/observations he had shared with the AC at its initial meeting. E.g., he has explained to the Yellow Springs session that the AC has the full power/authority of the session, but he feels that the session thinks that the AC is going to work in collaboration with it.

After Brian left the AC organized itself as follows: Virginia Carlisle will be chair; Phil Calland will study the financial reports and work with the Yellow Springs treasurer; Kay Davis-Dudding will handle pastoral care issues (assisted by Drew Elling and Virginia Carlisle); Lois Shroyer will act as scribe.

The AC agreed to call a meeting with the Yellow Springs session (or former session) for August 25, 2008 at 7:00 PM to learn their perceptions of the issues and to begin to address them.

The meeting adjourned with prayer at 6:50 PM.

**August 25, 2008, 6:30 PM at Yellow Springs, First:**

AC members present: Virginia Carlisle, Phil Calland, Kay Davis-Dudding, Drew Elling, Michael Seewer, and Lois Shroyer. David Collins was excused. The AC met briefly with Mary Kay Clark, the administrative assistant for Yellow Springs, First to gather information concerning office/business procedures.

Then the AC welcomed the members of the (former) session: Ruth Bent, Barbara Boettcher, Jeanna Breza, Joe Dowdell, Joe Johnson, Fran LaSalle, Kay Reimers, Libby Rudolf, and Hillary Smith. Moderator Carlisle opened the meeting by reading Psalm 107:28-31 and then with prayer.

After the AC and the YS former session members introduced themselves, Drew Elling made a brief presentation explaining what the AC is and what it means for the AC to have "original jurisdiction". He made it quite clear that the AC holds the final authority in the congregation until Presbytery rules otherwise.

The session members were then asked to identify the most important issues/problems their congregation is facing. They agreed that the biggest problem is the financial crisis. There is already a large deficit in 2008, and the expenses continue to far exceed the income. Another (related) issue is their inability to attract new members. After thorough discussion of the financial resources and liabilities, it was apparent that the Yellow Springs congregation cannot afford to continue paying the Stated Supply Pastor. Therefore the AC passed unanimously a motion not to renew the stated supply contract with the Rev. Preston Dawes. It is the understanding of the AC that COM will assist in arranging for (but not paying for) pulpit supply for Yellow Springs, First.

When the former session members were asked whether the congregation was aware of the financial crisis, the answer was "no". They thought it would help if the moderator came and spoke to the congregation. By consensus, the AC agreed that Moderator Carlisle, Phil Calland, Michael Seewer, and Lois Shroyer would meet with the Yellow Springs congregation at the end of their worship service on August 31, 2008. The purpose would be to give the congregation information about the purpose and scope of the AC, as well as conveying information about their financial situation. The hope is that having this information will decrease the level of anxiety.

The meeting adjourned and was closed with prayer at 9:20 PM.

**August 31, 2008, 11:30 AM at Yellow Springs, First:**

AC members present: Moderator Virginia Carlisle, Phil Calland, Michael Seewer, and Lois Shroyer. There were 43 members/friends of the Yellow Springs congregation present. Virginia Carlisle opened the time with prayer, and then she briefly explained why the AC had been appointed by Presbytery and what "original jurisdiction" means. She pointed out that a crisis is a turning point; but that it doesn't necessarily have to have a negative outcome—it can also be the stimulus to work toward a positive outcome.

Next Phil Calland spoke about the financial problems. He prefaced his remarks by quoting from I Thess., 5:11, "Therefore encourage one another and build up each other..." and assured them that the AC will act in this spirit. He then briefly presented some of the financial difficulties: in the first 6 months of 2008 income was about \$55,000, but expenses totaled about \$77,000; there are simply not financial resources available to continue paying the salary of the stated supply pastor, and for that reason his contract was not renewed; this fall's stewardship campaign is very important and must be completed before a budget for 2009 can be created. Questions were entertained from the congregation, and then the meeting was closed with prayer.

**September 2, 2008, 4:00 PM at Xenia, Westminster:**

AC members present: Virginia Carlisle, Phil Calland, Kay Davis-Dudding, David Collins, Michael Seewer, and Lois Shroyer. Drew Elling was excused.

Stated Clerk Doris Arnett Whitaker met with the AC to clarify some details of operation: e.g., the AC will delegate committee work (building and grounds, Christian education, etc.) to the current or new committees of the Yellow Springs congregation. Beginning now, all check requests will be approved by Phil Calland before the check can be written.

By consensus the AC agreed to meet with the former session of Yellow Springs on September 11, 2008 at 7:00 PM at Yellow Springs, First to receive committee reports from them. The AC will meet privately with the Rev. Preston Dawes at 6:00 PM on the same date.

The meeting was adjourned and closed with prayer at 6:15 PM.

Submitted by,  
Lois Shroyer, Scribe

APPENDIX F  
IN MEMORIAM

**The Reverend Doctor Robert E. Wettstone  
1933 - 2008**



The Reverend Doctor Robert E. Wettstone, of Troy, Ohio, passed away on Tuesday, July 22, 2008, at Upper Valley Medical Center, Troy. He was born on August 29, 1933, in Philadelphia, Pennsylvania to the late Dr. Karl F. and Sadie (Klinger) Wettstone.

He married Dorathy Daum on September 1, 1956, and she survives. They were married by their fathers, Dr. Karl Wettstone and James A. Daum, respectfully at the Presbyterian Church in Oshkosh, Wisconsin.

Other survivors include his two daughters, D. Jean (David) Shuster of Canton, Georgia, Carolyn (Terry) Wettstone Swails; his son, Robert James (Leanne) Wettstone of Lakeville, Minnesota; his grandchildren, Jason and Robert Shuster of Canton, Georgia, Kristi and Matthew Wettstone of Lakeville, Minnesota, and Eden Swails of Port Byron, Illinois; two sisters, Marion Stanley of Richardson, Texas, and Dorothy (Richard) Carter of Panama City Beach, Florida. Robert is also survived by a host of nieces and nephews.

Bob was a 1951 Graduate of Friends Select High School in Philadelphia, Pennsylvania. He received a Bachelor of Arts from the College of Wooster (Ohio) in 1955, a Master of Divinity in 1958 from the Princeton Theological Seminary, a Doctor of Ministry from the Pittsburg Theological Seminary in 1980 and graduated in 1986 from the St. Luke's Hospital School of Chaplaincy, Cedar Rapids, Iowa.

While at the College of Wooster, Bob was a member of Phi Sigma Alpha, a Tenor Drummer Escort for pipers in the Scot Marching Band, the Men's Glee Club, the National Collegiate Players Honor Society, and the Little Theaters Productions.

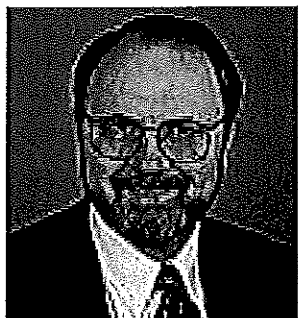
Bob was ordained into the Christian Ministry by the Presbytery of Philadelphia at Holy Trinity-Bethlehem Presbyterian Church in 1958, thus becoming the 5th generation of his family to enter the ministry. He served as a Student Asst. Minister at the Historic Old Pine St. Church, Philadelphia, Pennsylvania, Asst Minister at the First Presbyterian Church, Richardson, Texas. Bob served as pastor at the First Presbyterian Church, Shawano, Wisconsin, The Presbyterian Church in Bryan, and the First Presbyterian Church in Vinton, Iowa. In his churches, he was well known for his production and direction of Christmas pageants. He served as Director of Chaplaincy and Pastoral Care at Upper Valley Medical Center, Troy until his retirement in December 1997.

Bob was a member of the Presbytery of the Miami Valley, Synod of the Covenant, Presbyterian Church USA, Fellow of College of Chaplains, Association for Clinical Pastoral Education, Rotary International, and Kiwanis. He served on boards of the Cancer Society, United Fund, and Red Cross in previous communities.

He was an Eagle Scout, Order of the Arrow. Bob held a single engine pilot's license and enjoyed sailing on Lake Erie on his 28' sailboat "D'Arc". He very much enjoyed his cabin in the Upper Peninsula of Michigan and his ashes are to be placed there after cremation.

A Memorial Service and Committal was held at the First Presbyterian Chapel, 20 S. Walnut St., Troy, Ohio, at 11:00 A.M. on Saturday, July 26, 2008, with The Reverend Doctor Richard Culp officiating.

**The Reverend Doctor Ronald William Smith  
1937 - 2008**



The Reverend Dr. Ronald William Smith, 70, of Indianapolis died on Monday August 18, 2008. He was born December 12, 1937 in Bristow Oklahoma to William V. and Wylene Smith. He is survived by his wife Virginia; daughters Shey (Jeff) Jones; Amy Smith; step-daughters Hannah and Megan Remtema; sister Nancy (Bill) Harris and nieces, Stacy Haley and Megan Lewis. He served two years with the US Marine Corp and received a doctorate of ministry from McCormick Theological Seminary in 1984. His ministry began in Baytown, Texas and continued in Joliet, IL, and Rochester, MN. He served Northminster Presbyterian, Indianapolis, from 1997 until his retirement in 2001. He also served as interim pastor at Covenant Presbyterian Church, Springfield, OH. A Service of Witness to the Resurrection was observed on August 20th at Northminster Presbyterian with simultaneous services in Texas and at Covenant Presbyterian Church, Springfield.

The following is the last paragraph of Rev. Smith's sermon entitled "Another World to Sing In." (November 5, 2006) "Another World to Sing In. Yes. As the years pass, more of our friends and loved ones slip the constraints of this world and go to the place God has prepared for them and for us. We hate to see them go because the pain of loss and separation is so great for us who remain. Yet, we can entrust them to our loving and faithful God. They are already singing in that other world and no doubt exploring wonders we cannot even conceive. Another world to sing in. Let us rejoice in this hope which is ours in Jesus Christ--pioneer and perfecter of our faith. Amen"