

**MINUTES FROM THE STATED MEETING OF PRESBYTERY OF THE MIAMI VALLEY**

February 14, 2009

Lebanon Presbyterian Church, Lebanon, Ohio

The meeting was convened with prayer by the Rev. Denise Ingram, Moderator, at 9:06 a.m., Saturday, February 14, 2009, at Lebanon Presbyterian Church, Lebanon, Ohio.

LEGEND: P = Present      E = Excused      Blank= Absent      *Italics*=attendance recorded in more than one category

**OFFICERS OF THE MIAMI PRESBYTERY:**

Rev. Denise Ingram (Moderator) - P	Rev. Doris Arnett Whitaker (Stated Clerk) - P
Rev. Bill Reisenweaver (Vice Moderator) - P	Elder Marge Morgan (Recording Clerk) - P
Elder Tom Milligan (Council Chair) - P	Elder Pam Dobbins (Enrolling Clerk) - E

**ROLL OF CHURCHES**

BEAVERCREEK: KIRKMONT	DAYTON: FAIRMONT	HAMILTON: THE P. C.
Rev. David JW Brown - P	Rev. Robert Wade - P	Rev. John Lewis - P
Rev. Carmen Garrigan - P	Rev. Denise Ingram (SS) - P	Rev. Daniel Carter
Elder Pat Youther (CCE) - P	Elder Jean Webster - P	Elder Susan Glyn - P
Elder Ed Hermes - P	Elder Charlie Chamberlain - P	HAMILTON: WESTWOOD
BELLBROOK	DAYTON: GOOD SHEPHERD	Rev. Joshua Long - P
Rev. Stan Gockel (Int) - P	Rev. Richard Walker III	Elder Ted Pinkerton - P
Elder	Elder	HUBER HEIGHTS: FAITH
BELLE CENTER	DAYTON: HERITAGE	Rev. Norman Godfrey - P
Rev. Kathy Clark (Int) - P	<i>Rev. Bill Walthour (SS)</i> - P	Elder Jo hall - P
Elder Howard Ludewig - P	Elder Janet Bohren - P	HUNTSVILLE
BELLEFONTAINE	DAYTON: MEMORIAL	Rev. Karen Cassedy (Int.) - P
Rev. Rob Fulton	<i>Rev. David Foubert (SS)</i>	Elder
Elder	Elder	JAMESTOWN
BLUE BALL	DAYTON: SOUTHWESTMINSTER	Rev. Michael Helling
<i>SS vacancy</i>	Rev. Eric Pasanchin - P	Elder
Elder Ray Steele - P	Rev. Megan Collins	LEBANON
BRADFORD	Rev. Susan Hamilton - P	Rev. Peter Larson - P
Elder Irwin Roberts (CLP) - P	Elder Jeanne McIver (CCE)- P	Rev. William Seitz - P
Elder	Elder Gay Amos - P	Elder Don Mowry - P
CAMDEN	Elder William Hohenstein - P	Elder Don Lycan - P
<i>SS vacancy</i>	DAYTON: SUGAR CREEK	MIDDLETOWN: FIRST
Elder	Rev. Julia Wharff - P	Rev. L. Timothy Doty - P
CARLISLE: NEW JERSEY	Elder Earl Johns - P	Elder David Enochs - P
Rev. Jeffrey T. Foster - P	DAYTON: TRINITY	Elder Mary Kindell - P
Elder Mary Ann Doliboa - P	Rev. Lutrelle Rainey - P	MIDDLETOWN: ST. LUKE
CEDARVILLE	Elder Teresa McCorry - P	Rev. Janet Dillaman
Rev. Drew Elling - P	Elder Evelyn Mobley - P	Elder
Elder Bob Frazer - P	DAYTON: WESTMINSTER	MONROE
CLIFTON	Rev. George McConnel - P	Rev. Patrick Warren - P
Rev. Arby Conn - P	Rev. John Neely - P	Elder William Crawford - P
Elder Keith Sheridan - P	Rev. Kay Davis-Dudding - P	MORNING SUN
COLLINSVILLE	Rev. Nancy Hodgkins - P	Rev. Michael Evans (SS)
Elder Michael Gabbard (CLP)	Rev. Laurie Davis - P	Elder
Elder	Elder Julie Preisser - P	NEW CARLISLE: HONEY CREEK
COVINGTON	Elder Joyce Hutchens - P	Rev. Shelley Wiley (SS) - P
<i>SS vacancy</i>	Elder Tom Preisser - P	Elder Bev Quinn - P
Elder Elaine Alexander - P	EATON: FIRST	NEW PARIS
DAYTON: BATH	Rev. Wayne Morrison - P	Rev. Dennis Andrews (SS) - P
Rev. Janine Wilson - P	Elder Heidi Touw - P	Elder
Elder Cheryl Collins - P	FAIRBORN: FIRST	OXFORD
DAYTON: CENTRAL	Rev. Tom Harmon - P	Rev. Barbara Barnes - P
Rev. David Jackson (SS) - P	Elder Shirley Schroer - P	Rev. Mark Barnes - P
Elder Daniel Iselaiye - P	FARMERSVILLE: SLIFERS	Elder Prue Dana (CCE) - P
DAYTON: COLLEGE HILL	Rev. Karel Hanhart - P	Elder Pat Gifford - P
Rev. Robert E. Jones - P	Elder Jan Kronour - P	PIQUA: GOOD SHEPHERD
Rev. Francisco Pelaez-Diaz - P	GREENVILLE: FIRST	<i>SS vacancy</i>
Elder Marvella Lambright - P	Rev. John Person - P	Elder Sandra Kerns - P
Elder Stanley Hirtle - P	Rev. Christopher Benek - P	PIQUA: WESTMINSTER
DAYTON: CORINTH	Elder Don Boyer - P	Rev. Kathryn Hinds - E
Rev. David Collins - P	Elder Don _____ - P	Elder
Elder Hank Baust - P		

REILY	Rev. Diane Ziegler (SS) - P	SPRINGFIELD: COVENANT	Rev. Ray Stewart - P	URBANA: FIRST	Rev. Kevin Horrigan
	Elder Dennis Scherzinger - P		Elder Alice Godsey - P		Elder Peter Wallace - P
RUSHSVLVANIA			Elder David Long - P	WEST CARROLLTON: FIRST	
	SS vacancy	SPRINGFIELD: NORTHMINSTER	Rev. Dwight McCormick - P		Rev. Kathy Horne (SS) - P
SEVEN MILE			Elder Lois Shroyer - P		Elder Chuck Horne - P
	Elder Lee Ault (CLP)	SPRINGFIELD: OAKLAND		WEST LIBERTY	
	Elder		Rev. Tom Martin (Int) - P		Rev. Angela Schenck(SS) - P
SIDNEY: FIRST			Elder J. R. Pinkerton - P	WILMINGTON	
	Rev. Joe M. Hinds III - P	SPRINGHILL			Rev. David Judd - P
	Elder		Rev. Angela Schenck(SS) - P		Elder Barbara Scarboro - P
SOMERVILLE		TRENTON: MT. OLIVET			Elder Linda Olinger - P
	SS vacancy		Rev. Chuck Testas - P	XENIA: MEMORIAL	
	Elder		Elder Barbara Hufford - P		Rev. Wayne McLaughlin (Int)
SOUTH CHARLESTON: FIRST		TROY: FIRST			Elder
	Rev. William Reisenweaver- P		Rev. Richard Culp - P	XENIA: WESTMINSTER	
	Elder Tom Staten - P		Elder Jim Riley - P		Rev. Brian Maguire - P
SPRINGBORO: COVENANT			Elder Steve Pettit - P		Elder Marty Freeman - P
	Rev. Ken Howard - P			YELLOW SPRINGS: FIRST	
	Elder Barbara Maue - P				SS vacancy
					Elder Ruth Bent - P

### MINISTERS IN SPECIALIZED MINISTRIES

Angleberger, Kelley - P	DeanBanion, Myra	Niece, Linda
Avotri, Solomon - P	Douglass, Katherine - E	Soards, Marion - E
Bain, Marcianna	Dozeman, Thomas	Thornton, Jesse - P
Barr, Judith Dunlap - P	Hess, Lisa - P	Whitaker, Doris Arnett - P
Battin, Barbara - P	Ingram, Steven	Wilson, Donald - E
Brooks, Juanita	Kim, Soo Kwang - P	

### MINISTER MEMBERS AT LARGE

Brown, Edward	Hernandez, David	Springer, Linda - E
Bryant, Kendall - E	McClanahan, Steven	
Gibson, Gregory	Ramsey, Thomas	

### HONORABLY RETIRED MINISTERS (Excused unless attendance indicated)

Amidon, C. Forrest	Graham, William I.	Righter, Richard L.
Angerman, Jack W.	Harsh, Theodore F.	Sensenbrenner, Edward W.
Angerman, Susan	Hill, Doris J. - P	Schechter, Richard
Bickett, David E.	Hookey, Joseph R. - P	Sheldon, Jocelyn J.
Bueschel, Bruce - P	Kester, Gordon L.	Short, Paula
Carlisle, Virginia - P	Kettlewell, Kenneth	Smith, Robert B., Jr.
Clark, Robert E.	Kingsbury, Edwin - P	Sparks, W. Franklin
Creager, Ronald	Locke, C. William	Stewart, Donald M.
Dawes, Preston - P	Martin, Thomas - P	Swaim, Gerald G.
Edwards, Robert L.	McCoy, Wayne L. - P	Thompson, Glenn E.
Fleming, David L. - P	McCready, Warren G.	Wall, Evan
Foubert, David	Meyer, JoAnne	Walthour, William - P
Garcia, Nehemias - P	Nicholson, Paul C.	Williams, Russell D.
Girbert, David A.	Philips, William - P	Yanney, William
Graham, James	Phleger, Terry	

### ELDER MEMBERS OF PRESBYTERY

Dobbins, Pam (Council) - E	Milligan, Tom (Mod) - P
Elder, Laurie (Council) - P	Pacey, Gil (Council)
Hazlett, Joyce (Com chair) - P	Piermont, Dennis (EP) - P
Hess, Carol (Council) - P	Reed, Buzz (Com Chair) - P
Hutchens, Doug (Com Chair) - P	Stahler, Jim (Council)

**Certified Christian Educators** (not otherwise registered) – Nadia Van Dorn (Dayton: Fairmont)

**Inquirers and Candidates** (not otherwise registered) – Candidate Merritt Worthen

**Corresponding Members** – Rev. Judy Lee Hay (Presbytery of Genesee Valley)

**Staff Members of the Miami Presbytery** (not otherwise registered) – Tom Oxley and Toni Cox

**WORSHIP** – The Rev. Judy Lee Hay (Presbytery of Genesee Valley), preacher on “The Spirit of Hospitality”

**Administrative Commission for Immanuel Korean NCD** – Elder Bill Artman

The Commission recommends that the presbytery:

- Organize and charter the congregation known as Immanuel Korean Presbyterian Church (U.S.A.), a new church development of the Presbytery of Miami Valley, as a particular church and member of the Presbytery of Miami Valley, Presbyterian Church (U.S.A.); and that thirty-one (31) names be entered onto the membership roll as charter members.

Proposed Articles of Incorporation:

- FIRST: The name of said corporation shall be IMMANUEL KOREAN PRESBYTERIAN CHURCH
- SECOND: The place in Ohio where its principal office is to be located is 10425 Dayton-Lebanon Pike (US 48), Washington Township, Montgomery County, Ohio.
- THIRD: The purposes for which this corporation is formed are:
1. To be a Christian Church according to the principals of faith, mission and order of the Presbytery of Miami Valley, Presbyterian Church (U.S.A.) to the 1<sup>st</sup> and 2<sup>nd</sup> generation Korean-Americans and other English speaking Americans.
  2. To realize our unique identity as Korean-Americans, worshipping Jesus Christ in southwest Ohio.
  3. To serve as a center of faith and culture while studying and learning the teachings of Jesus Christ.

After the opportunity for discussion and debate, the motion passes on voice vote. The Presbytery was led in prayer by the Rev. Soo Kwang Kim.

**REPORT OF THE STATED CLERK** – The Rev. Doris Arnett Whitaker

- A quorum was declared and on motion/second, the roll was formed by signatures obtained during registration showing an attendance of 70 (seventy) ministers of Word and Sacrament, fifty-seven (57) elder commissioners (representing forty-two [42] churches), and seven (7) elder members of presbytery: a total of one hundred thirty-four (134) voting members. Also present and not otherwise registered were one (1) corresponding member, zero (0) alternate commissioners, one (1) inquirer/candidate, two (2) staff members of the presbytery, and twenty-six (26) registered visitors for a total registered attendance of one hundred sixty-four (164).
- On motion/second, the docket was adopted as amended.
- On motion/second, the minutes of the stated meeting on November 9, 2008 were approved as distributed.
- On motion/second, the Rev. Judy Lee Hay (Presbytery of Genesee Valley) was seated as a corresponding member.

**HOSPITALITY REPORT** – The Rev. Peter Larson

**REPORT OF THE COUNCIL** – Elder Tom Milligan

**Treasurer’s Report**

- Year End report - Received Treasurer Report and Balance Sheet dated December 31, 2008. YTD Receipts \$898,143.01; YTD Disbursements \$934,636.09; Net Balance -\$36,493.08. Total Net Worth and Liabilities \$2,042,572.22.
- Treasurer Report and Balance Sheet dated January 31, 2009. YTD Receipts \$68,195.87; YTD Disbursements \$48,369.18; Net Balance \$19,826.69. Total Net Worth and Liabilities \$1,998,583.80.

**Report on Kirkmont Center** – The Rev. David Fleming, The Rev. Bob Wade, Elder Doug Hutchens PowerPoint presentation on the Mission Statement of Kirkmont Center, camp and conference activities and the report of the KC Steering Group.

For action, the Council recommends that the presbytery:

- Kirkmont Center – Affirm the vision of expanding the current Christian ministry through camps, conferences, retreats and regionalization; affirm expanding the current science education through new STEM (science, technology, engineering, mathematics) programs; and continue the process for solicitation of funds outside the church.  
Discussion and questions for clarification. Motion passes on voice vote.
- Approve the celebration of the Sacrament of the Lord’s Supper at Kirkmont Center at Spring Youth Rally provided that Minister(s) of Word and Sacrament and Elder(s) preside and serve. Motion passes on voice vote.

For information, the Council reports the following action taken on behalf of the presbytery;

- Granted permission for the physical resources of the Presbytery’s Resource Center be given without cost to Southminster Presbyterian Church of Centerville, OH for the purpose of establishing a resource center in their church accessible to the congregation, congregations of the Presbytery of the Miami Valley, and other local churches.
- Approved the request of the Board of Trustees regarding the house adjacent to Kirkmont Center: 1) to assess the cash flow situation of presbytery relative to encumbered funds; 2) and to assess the value of the house whether sold, owned or rented; and to seek input from presbytery treasurer, Kirkmont Center leadership, and competent real estate expertise with a report back to Council.
- By the Board of Trustees re: Beavercreek: Kirkmont – approved the renegotiation of two existing loans with the commercial lender at a lower interest rate

**COMMITTEE ON NOMINATIONS – Elder Joyce Hazlett**

The Committee places the following names in nomination: :

COMMITTEE ON MINISTRY (COM)

Class of 2011 Elder John Mauntler (Troy: First)

BOARD OF TRUSTEES

Class of 2009 Elder Gary Yeagley (Dayton: Fairmont)

Nominations opened to the floor. None received. Nominees elected on voice vote.

**SELF-DEVELOPMENT OF PEOPLE COMMITTEE – Eleanor Rainey**

Report on the recent SDOP training event. Written materials available in exhibit area.

**COMMITTEE ON PREPARATION FOR MINISTRY – The Rev. Karen Cassidy**

For action, the committee recommends the presbytery:

- Approve the alternative theology ordination examination request for Candidate Kevin Lawler.

Process:

In keeping with the suggested examination procedures suggested by the Offices of Preparation for Ministry and Examination, PC (USA)<sup>1</sup>, Mr. Lawler will be examined in an alternative oral examination by a panel of the Presbytery of Miami Valley. This examination will assess the candidate’s “capacity to make effective use of the classical theological disciplines and of the confessional documents of the church in relating the gospel to the faith of the church in the contemporary world.” [Former Book of Order, G-14.0310d(3)]

The examination shall consist of three questions from previous standardized exams, to be chosen by the examining panel. The three-hour examination shall include 90 minutes for the candidate’s preparation and outline of responses, and another 90 minutes for the candidate’s response to the questions, with each question allowed 30 minutes of response. In each case, the candidate will speak for 20 minutes, to be followed by 10 minutes of elaboration based on questions from the examination panel. These questions shall only relate to specific remarks may by the candidate.

The examination panel shall consist of 3 members of the Committee on Preparation for

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<sup>1</sup> Document dated March 2004, “Alternative Examination Procedures (G-14.0313b): Caring for Candidates Who Are Having Difficulty Passing Ordination Exams.”

Ministry, including at least one with experience as an examination reader, and 2 persons named by the Committee on Ministry. The moderator of the Committee on Preparation for Ministry shall serve as chairperson of the examination panel. If necessary, the make-up of this panel may be revised in consultation with the COM.

Grading will be marked satisfactory or unsatisfactory by each panel member. In order to satisfactorily complete this alternative examination, no fewer than 3 of the 5 panelists must award satisfactory scores overall.

Motion passes on voice vote

For information, the Committee on Preparation for Ministry reports the following action taken on behalf of the presbytery;

- The annual consultation was conducted with Inquirer Omar Bolivar (Dayton: Fairmont) and he was approved for continuation in the preparation process:

**COMMITTEE ON MINISTRY** – The Rev. Brian Maguire

For action, the committee recommends that the presbytery:

- Camden: First - Authorize the Moderator to appoint an Administrative Commission to assist the Camden church in closing during the spring of 2009 and provide its final report to Presbytery at the September 8, 2009 stated meeting. The commission is authorized to proceed on the following in consultation with Session and Congregation:
  - To determine an appropriate schedule for the last worship service and celebration;
  - To dissolve the congregation after the last worship service;
  - To recommend ways to address pastoral care of the congregation and transfer of membership upon dissolution of congregation;
  - To arrange for all liabilities be paid in full;
  - To recommend the care and distribution of the real property and contents; and that the authority to dispose of such property is granted to the Board of Trustees of the Presbytery of Miami Valley;
  - To recommend the use of undesignated mission funds.

After an opportunity for discussion and debate, the motion passes on voice vote.

- Validate the specialized ministry of Candidate Merritt Worthen (Dayton: Trinity) as Director of Student Services at United Theological Seminary, Dayton, Ohio, as satisfying the criteria of G-11.0403 without exception as ministry of Word and Sacrament.

After an opportunity for discussion and debate, the motion passes on voice vote.

- Examine Candidate Merritt Worthen for ordination as minister of Word and Sacrament and enrollment as a member of the Presbytery of Miami Valley.
  - Rev. Karen Cassidy, chair of CPM reported that Ms. Worthen has satisfied all requirements for ordination and was given permission to seek a call.
  - Ms. Worthen read her statement of call and was examined by the presbytery. On motion/second, the examination was arrested and the presbytery was given the opportunity for debate and discussion. Motion to ordain and enroll as a minister member of the presbytery passes on voice vote.

**Recognition of Nadia Van Dorn as Certified Christian Educator**

The CCE process was described. Certificate of Certification and gift from the Educators Certification Council were presented. The constitutional questions in W-4.4003 were answered in the affirmative and the Moderator led the presbytery in prayer.

Welcome to new pastors Rev. Joe Hinds and Rev. Dave Jackson

For information, the committee reports the following action taken on behalf of the presbytery:

- Bellbrook – Approved the renewal of the full-time interim pastor covenant with the Rev. C. Stanley Gockel for one year beginning February 9, 2009. Terms: cash salary \$18,000; housing allowance \$30,960; dues to be paid to the Ministers and Missionaries Benefit Board, American Baptists Churches, U.S.A. \$7,833; travel reimbursement \$2004; study leave reimbursement \$1000; professional expense reimbursement \$850; 4 weeks vacation and two

- weeks study leave annually.
- Dayton: Memorial – Renewed the part-time (20 hours per week) stated supply appointment with the Rev. David Foubert, HR, for one year beginning January 1, 2009. Terms: Housing \$31,676, prof dev reimb \$1,616, prof expense reimb \$2,262, 4 weeks vacation and 2 weeks study leave.
- Dayton: Southminster – Authorized the formation of an Administrative Commission for the purpose of installing the Rev. Megan Collins as Designated Associate Pastor on at 4:00 p.m. Sunday, January 11, 2009, 4:00 pm. Members of the commission: Rev. Denise Ingram - Moderator, Rev. Kelley Angleberger, Rev. David Collins, Rev. Eric Pasanchin, Elder Bob Kienzle (Dayton: Southminster), Elder Jo Naretto (Dayton: Westminster).
- Dayton: Sugar Creek – Approved the Parish Associate relationship with the Rev. Kelley Angleberger.
- New Carlisle: Honey Creek - Appointed the Rev. Shelley Wiley as part-time (30 hrs per week) stated supply pastor for one year beginning November 16, 2008 on the following terms: Cash salary \$30,000; housing allowance \$6,000; full medical and pension dues; professional development \$500; travel reimbursement \$990; 4 weeks vacation and 2 weeks study leave annually.
- Lebanon – Renewed the Parish Associate relationship with the Rev. Bill Philips.
- Piqua: Good Shepherd - Approved the renewal of terms for Mr. Roger Toon as pulpit supply effective October 1, 2008 through September 30, 2009 for part time (10 hours per week) status as follows: cash salary \$7,900; car allowance \$390; 4 weeks vacation and two weeks study leave.
- Sidney: First - Authorized the formation of an Administrative Commission for the purpose of installing the Rev. Joe Hinds as Designated Pastor on Sunday December 14, 2008, 4:30 p.m. The members of the commission will be: Elder Tom Milligan, Moderator (Sidney: First), Rev. Robert E. Jones, Rev. Julia Wharff, Elder Dennis Piermont (Dayton: Westminster), and Elder Amie Rinaldi (Piqua: Westminster, Piqua).
- Springfield: Oakland - Approved the renewal of the Rev. Tom Martin as a three-quarters time interim pastor for a term of one year commencing January 1, 2009 and renewable thereafter on the following terms: cash salary \$33,000; medical supplemental \$1,200; deferred income (IRA contribution) \$4,500; no medical and pension dues as Rev. Martin is honorably retired; travel reimbursement \$7,000; continuing education \$500; five weeks vacation and two weeks of study leave.
- Membership changes
  - Approved the transfer of credentials of the Rev. Jayne Ruiz to the Presbytery of South Louisiana upon their request so that she may begin work as an interim pastor of First Presbyterian Church, New Orleans.
  - Moved the Rev. Katherine M. Douglass to the status of minister member-at-large.
  - Approved the request of the Rev. Kelley Wehmeyer Shin (Presbytery of Nevada) to be received by the Presbytery of the Miami Valley as a minister member at large.

#### **GREETING OF OUR NEIGHBORS**

- New elder commissioners and guests introduced.
- One half of Hunger Offering designated for the support of the Lebanon Food Pantry and half to the Presbyterian Peacemaking Program.
- Table Grace offered by Rev. Peter Larson

#### **RECESS FOR LUNCH**

#### **REPORT OF THE STATED CLERK, CON'T. – The Rev. Doris Arnett Whitaker**

The Stated Clerk recommends that the presbytery:

- Limit debate for each proposed amendment to two minutes per person. Seconded.
  - Motion to amend – to strike “two minutes” and insert “three minutes” Seconded.
  - Motion to amend defeated on voice vote.

After the opportunity for discussion and debate, the motion passed on voice vote.

The Stated Clerk instructed the presbytery on the process of voting on proposed amendments as well as standard etiquette for debate. Voting to be done by printed ballot received by ministers and elder

commissioners at registration. Vote counts are recorded as concur/non-concur/abstain.

MOTION – Will the Constitution of the Presbyterian Church (U.S.A.) be amended by approving the following:

- 08-A. Vows of Membership - On Amending G-5.0200
- 08-C. Replacing “Sympathy” with “Compassion” - On Amending G-6.0202b and G-6.0401
- 08-D. General Assembly Council Name Change - On Amending Throughout the *Book of Order*
- 08-G. Synod Membership on Permanent Committees - On Amending G-13.0107, G-13.0108, and G-13.0202a
- 08-H. Five Ordination Examinations - On Amending G-14.0431
- 08-J. Alternative Forms of Resolution - On Amending D-2.0103 and D-10.0202h

After an opportunity for discussion and debate, the voting commissioners marked their ballots.

MOTION – Will the Constitution of the Presbyterian Church (U.S.A.) be amended by approving the following:

- 08-E. Nongeographic Presbyteries - On Amending G-11.0102 and G-12.0102k  
Discussion and debate.

After an opportunity for discussion and debate, the voting commissioners marked their ballots.

MOTION – Will the Constitution of the Presbyterian Church (U.S.A.) be amended by approving the following:

- 08-F. Presbytery Membership of Certified Christian Educators - On Amending G-11.0407 and G-14.0730
- 08-I. Certified Christian Educators - On Amending G-14.0730

After an opportunity for discussion and debate, the voting commissioners marked their ballots.

MOTION – Will the Constitution of the Presbyterian Church (U.S.A.) be amended by approving the following:

- 08-B. Ordained Officers - On Amending G-6.0106b, G-14.0240, and G-14.0450  
Motion from the floor to postpone action indefinitely. Seconded.  
Clarifying information from Robert’s Rules of Order shared with the Presbytery.  
Discussion and debate included the merits of the main motion.  
Motion/second to end debate. Passes on voice vote.  
On hand count, motion to postpone indefinitely fails with 41 ayes and 76 nays  
Discussion and debate continues on the main motion with voices from both for and against heard.  
Motion/second to end debate. Passes on voice vote.

The presbytery was invited to be in silent prayer. Ministers and elder commissioners were instructed to mark their ballots; ballots were collected and counted by tellers recruited by the Recording Clerk.

Results of the written ballots are as follows:

- 08-A. Vows of Membership - Passed (90/32/2)
- 08-B. Ordained Officers – Passed (72/48/4)
- 08-C. Replacing “Sympathy” with “Compassion” – Passed (105/16/3)
- 08-D. General Assembly Council Name Change – Passed (108/13/2)
- 08-E. Non-geographic Presbyteries – Passed (82/44/4)
- 08-F. Presbytery Membership of Certified Christian Educators – Failed (54/77/10)
- 08-G. Synod Membership on Permanent Committees – Passed (102/14/9)
- 08-H. Five Ordination Examinations – Passed (97/21/4)
- 08-I. Certified Christian Educators – Failed (47/74/8)
- 08-J. Alternative Forms of Resolution – Passed (99/13/6)

### **Introduction to proposed Ecumenical Statements**

- Introduction summary given on four proposed Ecumenical Statements; action will be taken at the May 2009 stated meeting

### **Correspondence report (Appendix A)**

### **Administrative Commissions**

- On motion/second, approved the minutes from Administrative Commissions to install the Rev. Joe M. Hinds III and the Rev. Megan Collins (Appendix B)
- The Stated Clerk recommends that the presbytery dissolve the Administrative Commission for Belle Center: United effective immediately with the thanks of a grateful presbytery. Seconded. Passed on voice vote.  
Final report will be printed the floor papers for the May 2009 stated meeting.
- On motion/second, approved the minutes from on-going Administrative Commissions
  - Dayton: Central (Appendix C)
  - Dayton: Heritage Appendix D)
  - Dayton: Immanuel Korean (Appendix E)
  - Yellow Springs (Appendix F)

### **Judicial Cases**

- # 2008-01 – The Investigating Committee completed the investigation and determined not to file charges with the Permanent Judicial Commission.

### **2008 Statistics of Ministers and Churches (Appendix G)**

### **2008 Session Minutes Review summary (Appendix H)**

### **In Memoriam – The Reverend Dr. James I. Davis (Appendix I)**

### **OPPORTUNITY FOR QUESTIONS REGARDING WRITTEN REPORTS**

The meeting was adjourned with prayer at approximately 3:20 p.m. The next stated meeting of the Presbytery of the Miami Valley is 4:00 p.m., Tuesday, May 12, 2009, at First Presbyterian Church, South Charleston, Ohio.

Attest:

Doris Arnett Whitaker, Stated Clerk

### **APPENDICES:**

- A. Report of the Stated Clerk
- B. Administrative Commissions to install Rev. Joe M. Hinds II and Rev. Megan Collins
- C. Administrative Commission for Dayton: Central
- D. Administrative Commission for Dayton: Heritage
- E. Administrative Commission for Dayton: Immanuel Korean
- F. Administrative Commission for Yellow Springs: First
- G. 2008 Statistics on Ministers and Churches
- H. 2008 Session Minutes Review
- I. In Memoriam for The Reverend Dr. James I. Davis

APPENDIX A  
**REPORT OF THE STATED CLERK**

CORRESPONDENCE (November 7, 2008 through February 12, 2008)

1. From the Office of the General Assembly – 2009 per capita apportionment invoice
2. From the Stated Clerk, Synod of the Covenant –
  - a. Minutes of the October 2008 Synod Assembly
  - b. Notice of 2009 Synod Assemblies
  - c. Letter to presbyteries that funding for the Ohio Council of Churches has been removed from the 2009 budget.
3. From the Executive Presbyter, Rev. Marie Cross – letter announcing her retirement at the end of April.
4. From the Board of Pensions – Dues delinquency reports,
5. From the Session of Belle Center United Presbyterian Church – letter of appreciation for the support of the presbytery over the last several years
6. From Elder Augusto Medina – A letter resigning his commission as Commissioned Lay Pastor at Sidney: First effective December 26, 2008 so that he may return to Honduras and his family.
7. From the Presbytery of Detroit – letter informing sister presbyteries of a resolution to encourage a freeze in salaries of presbytery and congregational leaders within the Presbytery of Detroit.
8. From the Presbytery of Cincinnati – letter informing sister presbyteries of a resolution concerning the death penalty in the State of Ohio.
9. Minister membership changes (since last presbytery meeting) –
  - a. Losses – Rev. A. Thomas Paine and Rev. Lesley Blair Paine (to South Louisiana), Rev. James I. Davis (deceased)
  - c. Gains – Rev. Marcy Bain (ordained Nov 9, 2008), Rev. Joe M. Hinds III and Rev. Kathryn Hinds (from Cayuga-Syracuse), Rev. David Jackson (from Lake Huron)
  - d. In transition – Rev. Jayne Ruiz (to South Louisiana), Rev. Kelley Wehmeyer Shin (from Nevada)

APPENDIX B  
**MINUTES OF THE ADMINISTRATIVE COMMISSION  
to Install The Reverend Joe M. Hinds III**

The Administrative Commission met at First Presbyterian Church, Sidney, Ohio, on Sunday, December 14, 2009 at 4:30 pm in order to install The Reverend Joe M. Hinds as Pastor.

Elder Tom Milligan, Vice Moderator, called the meeting to order and opened the meeting with prayer. Elder Amie Rinaldi was appointed as Clerk of the Commission.

The Commission consisted of the following: Elder Tom Milligan (Sidney: First), Elder Amie Rinaldi (Piqua: Westminster), Elder Dennis Piermont (Dayton: Westminster), Rev. Robert E. Jones and Rev. Julia Wharff

The Order of Worship was approved with the following:

- To Preach – Elder Dennis Piermont
- To ask the Constitutional Questions – Elder Tom Milligan
- To pray the Installation Prayer Elder Rick Steenrod
- To charge the Pastor – Rev. Robert E. Jones
- To charge the Congregation – Rev. Julia Wharff

The Commission proceeded to the service. The Constitutional Questions were answered in the affirmative. The meeting adjourned with the benediction by the newly installed minister at the close of the service.

Amie Rinaldi  
Commission Clerk

**MINUTES OF THE ADMINISTRATIVE COMMISSION  
to Install The Reverend Megan Moody Collins**

The Administrative Commission met at Southminster Presbyterian Church, Centerville, Ohio, on Sunday, January 11, 2009 at 3:30 pm in order to install The Reverend Megan Moody Collins as Designated Associate Pastor.

The Rev. Denise Ingram, Moderator, called the meeting to order and opened the meeting with prayer. Rev. David Collins was appointed as Clerk of the Commission.

The Commission consisted of the following: Rev. Denise Ingram, Rev. Rev. Eric Pasanchin, Rev. David Collins, Rev. Kelley Angleberger, Elder Bob Kienzle (Dayton: Southminster) Elder Jo Naretto (Dayton: Westminster)

The Order of Worship was approved with the following:

- To Preach – Rev. David Collins
- To ask the Constitutional Questions – Rev. Denise Ingram
- To pray the Installation Prayer – Rev. Susan Hamilton
- To charge the Pastor – Rev. Kelley Angleberger
- To charge the Congregation – Rev. Denise Ingram

The Commission proceeded to the service. The Constitutional Questions were answered in the affirmative. The meeting adjourned with the benediction by the newly installed minister at the close of the service.

David Collins  
Commission Clerk

APPENDIX C  
**Administrative Commission regarding  
Central Presbyterian Church  
Dayton, Ohio  
Meeting Minutes  
Thursday, November 13, 2008**

1. Call to order

Elder Marge Morgan called to Administrative Commission to order at 5:30 PM on Thursday, November 13, 2008. The meeting was held at the Miami Presbytery Offices. Elder Morgan opened the meeting with prayer.

2. Attendees

Members	
Elder Sally Bruggeman	<input checked="" type="checkbox"/>
Elder John W. Ey	<input checked="" type="checkbox"/>
Reverend Jeff Foster	<input checked="" type="checkbox"/>
Elder Larry Hollar	<input checked="" type="checkbox"/>
Reverend Joe Hookey	<input checked="" type="checkbox"/>
Reverend David Judd	<input type="checkbox"/>
Elder Marge Morgan, Moderator	<input checked="" type="checkbox"/>
Guests	
Elder Jennifer Gray	<input checked="" type="checkbox"/>

3. Minutes from last meeting

The draft minutes from the November 6, 2008 meeting were previously distributed by Elder John Ey via email. One change was recommended. The spelling of Elder Gray's name was corrected.

4. Business

1. The next meeting was set for Thursday, December 11, 2008, 5:15 PM at the Presbytery office.
2. Elder Morgan provided the following updates:
  - a) Rev. David Jackson, stated supply for Central Presbyterian Church, Dayton, is in the process of relocating to Dayton and will arrive on November 30<sup>th</sup>.
  - b) The AC desires to meet with Rev. David Crapnell, former minister of Central Presbyterian Church, Dayton. Several attempts to reach Rev. Crapnell have been made without success to date.
  - c) Elder Jennifer Gray provided her perspective on the Central Presbyterian Church situation. Elder Gray's relationship has been through the Committee on Ministry (COM) liaison role. Observations from the original call of Rev. Crapnell, the November 2007 "re-involvement" of the COM, the January 2008 Annual Meeting, the July 2008 Session Meeting and subsequent meetings, conversations, etc. were related to the AC. The following specific suggestions were made by Elder Gray:
    - d) If possible, the AC should facilitate Question and Answer sessions with the session/congregation to elicit the feelings regarding:
      - a. Worship Style – Traditional/Contemporary
      - b. Leadership Styles
      - c. Communication Styles
      - d. Presbyterian Polity
    - e) If the opportunity allows, members of the COM would like a chance to have a conversation with the church membership as well.

5. Adjournment

Elder Morgan adjourned the meeting.  
 Minutes submitted by: John W. Ey, Elder/Clerk

**Administrative Commission regarding  
 Central Presbyterian Church  
 Dayton, Ohio  
 Meeting Minutes  
 Monday, January 05, 2009**

6. Call to order

Elder Marge Morgan called to Administrative Commission to order at 5:15 PM on Monday, January 05, 2009. The meeting was held at the Miami Presbytery Offices. Elder Morgan opened the meeting with prayer.

7. Attendees

Members	
Elder Sally Bruggeman	<input type="checkbox"/>
Elder John W. Ey	<input checked="" type="checkbox"/>
Reverend Jeff Foster	<input checked="" type="checkbox"/>
Elder Larry Hollar	<input checked="" type="checkbox"/>
Reverend Joe Hookey	<input checked="" type="checkbox"/>
Reverend David Judd	<input checked="" type="checkbox"/>
Elder Marge Morgan, Moderator	<input checked="" type="checkbox"/>
Guests	

None	<input type="checkbox"/>
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#### 8. Minutes from last meeting

The draft minutes from the November 13, 2008 meeting were distributed by Elder John Ey. Editorial changes will be made based on the comments from the AC regarding the draft. An electronic copy of the November 13<sup>th</sup> minutes will be distributed by email for approval at the next meeting.

#### 9. Business

1. The next meeting was set for Tuesday, January 20 at 5:15 PM at the Presbytery office. AC members are asked to prayerfully consider options for the process planned for the upcoming meeting (to be scheduled) with the Central Presbyterian Session and also to prayerfully consider the desired “end product” of our efforts as an AC.
2. Elder Morgan provided the following updates:
  - a. Recent key dates or meetings attended by some AC members (No minutes will be provided for these meetings):
    - i. Thursday, November 20<sup>th</sup>
      - (1) Meeting with Rev. Crapnell as part of the COM exit interview attended by Jeff, Marge, David and Larry
      - (2) Central Session Meeting attended by Jeff and Marge. Larry served as moderator.
    - ii. Sunday, November 30<sup>th</sup> – Rev. David Jackson begins as Stated Supply at Central
    - iii. Thursday, December 18<sup>th</sup> – Central Session Meeting with Rev. Jackson as Moderator
      - (1) Attended by Larry and Marge
  - b. Upcoming meetings
    - i. Thursday, January 15<sup>th</sup>, 7PM – Central Session Meeting
      - (1) Marge, David and John plan to attend
    - ii. At the January 15<sup>th</sup> Session meeting, Marge will offer the following three dates/times as possible formal meeting dates between the Central Session and the AC
      - (1) Thursday, January 29<sup>th</sup>, 7PM
      - (2) Saturday, February 7<sup>th</sup>, 9:30 AM
      - (3) Saturday, February 21<sup>st</sup>, 2PM
  - c. The next step for the AC is to seek a formal meeting with the Central Session. Possible dates are shown above. Several options were discussed. For our next meeting on Tuesday, January 20<sup>th</sup>, AC members are asked to consider scenarios for the meeting with the Central Session (including process suggestions) that might result in a path to the healing necessary at Central Presbyterian.

#### 10. Adjournment

Elder Morgan adjourned the meeting at 6:30 PM. Rev. David Judd closed the meeting with prayer.  
Minutes submitted by: John W. Ey, Elder/Clerk

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APPENDIX D  
**MINUTES of ADMINISTRATIVE COMMISSION**  
**Dayton: Heritage**  
**December 15, 2008**

Present: Becky Hegwood, Bob Kienzle, Jack McCarthy, Eric Pasanchin, Bill Walthour, Doris Arnett Whitaker, and Dennis Piermont (EP)  
Excused: Ruth Gordon

Meeting opened at 10:00 am with prayer by Doris Arnett Whitaker

New commission has been appointed by the Moderator as follows:

Elder Ruth Gordon (Dayton: Sugar Creek)  
Elder Becky Hegwood (Springboro: Covenant)  
Elder Bob Kienzle (Dayton: Southminster)  
Elder Jack McCarthy (Dayton: Heritage)  
Rev. Eric Pasanchin  
Rev. Bill Walthour  
Rev. Doris Arnett Whitaker

By consensus, Eric Pasanchin was appointed as moderator and Doris Arnett Whitaker appointed clerk for the commission.

At the stated meeting of the Presbytery of Miami Valley on November 8, 2008, the Committee on Ministry recommended the following action to be taken at the request of the Session of Heritage Presbyterian Church, Centerville, Ohio at their meeting on November 5, 2008.

1. Dayton: Heritage - Authorize the Moderator to appoint an Administrative Commission to work with the Session and Congregation of Heritage Presbyterian Church, Centerville, Ohio with the commission giving its preliminary report to the presbytery no later than the February 2009 stated meeting of the presbytery. The commission is authorized to proceed on the following in consultation with Session and Congregation:
  - a. To determine an appropriate schedule for the last worship service and celebration;
  - b. To dissolve the congregation after the last worship service;
  - c. To recommend ways to address pastoral care of the congregation and transfer of membership upon dissolution of congregation;
  - d. To arrange for all liabilities be paid in full;
  - e. To recommend the care and distribution of the real property and contents; and that the authority to dispose of such property is granted to the Board of Trustees of the Presbytery of Miami Valley;
  - f. To recommend the use of undesignated mission funds.

At the presbytery meeting, an additional action was added to the charge to arrange for a congregational meeting to take action on the dissolution of the congregation. Even though passed, this action was out of order since a congregation can only be dissolved through the action of the presbytery. This action is not included in the charge to a congregation found in the Book of Order (G-7.0304).

Orientation of the new commission included a brief history of the Dayton: Heritage congregation, including the process of discernment over the last several months. The duties and responsibilities of the commission were also discussed with the focus on the need for pastoral care for the church members and friends. (see handout, "*When the Presbytery Must End the Ministry of a Congregation: Duties and Responsibilities of the Administrative Commission.*")

Some members, including two active elders, have already submitted their resignations effective at the end of the calendar year. There is some expectation that others may choose to attend another church before the actual closing date.

A list of active members and friends was distributed.

An opportunity for conversation and discussion about the plan for closure was scheduled for Sunday, January 11, 2009 following morning worship and a simple meal. This event will be led by members of the commission and may allow for some small group conversation to explore different options.

Commission members are encouraged to attend the regular meeting of the Session tonight, 7:00 pm at Dayton: Heritage.

The next meeting was scheduled for Monday, January 5, 2009, 1:00 pm at the presbytery office. The meeting was closed with prayer by Rev. Eric Pasanchin.

Respectfully submitted,  
Doris Arnett Whitaker

**MINUTES of ADMINISTRATIVE COMMISSION**  
**Dayton: Heritage**  
**December 15, 2008**

Present: Ruth Gordon, Becky Hegwood, Bob Kienzle, Jack McCarthy, Eric Pasanchin, Bill Walthour, Doris Arnett Whitaker, and Dennis Piermont (EP)

Commission met with the Session of Dayton: Heritage during a regular meeting. Session meeting was moderated by Bill Walthour.

After devotions, introductions were made around the table. Session members in attendance were Vera Escott, Ron Gribler (treasurer), Debbie Kelly, Jack McCarthy, and Dick Stevens (clerk of session). In addition were two members of the Board of Deacons.

Eric Pasanchin reported to the Session on the early work of the commission. The charge to the commission by the presbytery and the handout, "*When the Presbytery Must End the Ministry of a Congregation: Duties and Responsibilities of the Administrative Commission*" were distributed to the Session in addition to the commission roster with contact information. The commission was given copies of the letter to the congregation by the Session dated November 9, 2008.

Discussion included the need for pastoral care for church members, the process of transfer of memberships, clarification on the misinformation regarding a congregational meeting, relationships with non-church related activities and organizations, and other topics. Deep-hearted concern was expressed for those in the congregation who are ill or deeply grieving the decision to close.

The Session concurred with the plan to have an opportunity for discussion with the commission and congregation after worship on Sunday, January 11, 2009. The Board of Deacons will arrange for a carry-in meal for that day.

Specific tasks arising from conversation: need for clarification of the number of people on the active member roll, request for Board of Pension waiver of the vacancy dues, and a letter to the congregation and friends from the commission outlining the future process and inviting all to attend the meeting on January 11, 2009 after worship.

Members of the commission were excused so that the Session could continue with routine work. Eric Pasanchin, moderator of the AC, and Ruth Gordon, AC member, remained for the rest of the Session meeting.

Respectfully submitted,  
Doris Arnett Whitaker

**Administrative Commission  
Heritage Presbyterian Church  
January 5, 2009**

Members Present: Ruth Gordon, Jack McCarthy, Becky Hegwood, Bob Kienzle, Eric Pasanchin, Bill Walthour  
Members Excused: Doris Arnett Whitaker, Dennis Piermont

Eric opened the meeting with prayer.

Our discussion began about plans for Sunday, January 11. The worship service is at 10:30 a.m., with a luncheon to follow. Jack estimated that there might be 15-20 people attending. (All members have received a letter from the presbytery and there have been announcements in Sunday bulletins.) After the luncheon, we will convene an informal meeting. Eric asked Bill to open the time with prayer, after which Eric will welcome the folks gathered and explain the plan for the remainder of the meeting.

We will begin by inviting general conversation and questions. If the number of people attending is small, we might continue as a whole group. The other option would be to break into small groups, which would be led by Heritage members, with one or two members of the AC participating as supporters and answering any questions that may arise. One of the AC members will also act as recorder. Bill suggested that we could have three groups:

1. Heritage Core – for folks who want to stay together as a group, who will make common decision about a church they want to attend following Heritage’s dissolution. The main question here would be “What do we want to preserve as a group?”
2. Heritage Searchers – for those individuals who are planning or have already started a search on their own for a new congregation, sharing with one another the kinds of churches they are seeking and where they are finding those churches, etc.
3. Uncertain Members – for those among the church family who are uncertain about where their church future lies or if they feel they have a church future at all. “What are your fears and questions?”

“Where does each person or group proceed from here” would need some discussion following the above, and all of the members may want to talk together about the above three categories.

We identified some of the future areas to be addressed:

1. Determine needs for care
2. Determine a timeline for the final worship service/celebration (HPC session suggests the date and the AC agrees – between now and the end of February)
3. Opportunity for HPC members and Korean church pastor and members of that congregations to meet together for transition questions and plans:
  - a. what to leave behind?
  - b. what to give away?
  - c. use of the building by other groups (Weight Watchers, music teachers, etc.)
  - d. use of current personnel (cleaning personnel, lawn care, plowing, etc.)
  - e. recognition of labyrinth renewal

Five categories of tasks were identified to complete the process of dissolution.

1. member care
2. membership transfers
3. final worship/celebration plans
4. property inventory and dispersal
5. financial wrap-up

Jack gave us an update of financial records. The loan from the Greenville church has been paid. The mortgage still remains, but that can be transferred to the next congregation. To clarify, Bob explained that Heritage holds the title to the property. HPC would need to transfer the title to the presbytery upon dissolution. Since the treasurer has resigned, Vera Escott has taken the responsibility for finances and Jack is her backup. Becky suggested that the HPC Session could designate the expenditure of funds that are collected at the final celebration service.

At their next meeting on January 14, the HPC Session will set the closing date and assign the task groups from members of the congregation.

The Administrative Commission will meet again on Monday, January 26, at 1:00 p.m. at Heritage Presbyterian Church.

Several times members of the AC stressed the importance of being available to provide appropriate care for each member.

Bob closed the meeting with prayer.

Ruth Gordon  
Interim Note-taker

**MINUTES of ADMINISTRATIVE COMMISSION**  
**Dayton: Heritage**  
**January 11, 2009 after worship**

Present: Becky Hegwood, Bob Kienzle, Jack McCarthy, Eric Pasanchin, Bill Walthour, Doris Arnett Whitaker, and Ruth Gordon  
Members of HPC Session – Dick Stevens (clerk), Vera Escott (acting treas), Debbie Kelly, and Jack McCarthy (see AC)  
Sixteen members and friends of Dayton: Heritage

Meeting was convened at 12:40 pm by Rev. Eric Pasanchin and with prayer by Rev. Bill Walthour.

Introduction to the purpose of the meeting was presented by Eric. Introduction included the introduction of members of the Administrative Commission, the role/tasks of the AC and the life cycle of congregations.

Five main tasks identified:

1. Pastoral care for members and friends, especially those who are shut-in's or are not seeking a transfer of membership
2. Providing for transfer of memberships to other congregations as desired by members
3. Planning the closing worship/celebration – purpose of the worship is to celebrate the specific legacy of HPC to the Church of Jesus Christ. Specific date will be determined by the Session. The church will be dissolved at the end of the closing worship
4. Disposition of the real property will revert to the Presbytery. Personal property with sentimental &/or historic value will be identified by the Session with assistance from the AC. Disposition will be determined by the Session. The Session has the authority to spend remaining mission funds.
5. Wrap-up of all records including financial, session and historic. All historic materials will be received by the Presbytery's Stated Clerk and eventually, archived with the Presbyterian Historical Society, Philadelphia, PA.

Initial plans have begun for Immanuel Korean New Church Development to move to the HPC property. The lease with Dayton: Southminster ends on February 28<sup>th</sup>. Clarification was given on the status of IKNCD (no elected session) and the need for the HPC AC to communicate directly with the IKNCD AC for future planning.

Open discussion on the date and nature of the closing worship. Possible dates were discussed – 3<sup>rd</sup> or 4<sup>th</sup> Sunday in February. Session invites all interested members to attend their meeting on January 14<sup>th</sup> at which the date will be set.

Ideas shared on how to celebrate during closing worship (listed in order of conversation):

- o Service of looking forward rather than looking back – inviting members of IKNCD to attend;
- o Former members may want to attend to share memories;

- Photo album can be displayed with different parts of history – photos can be displayed using PowerPoint projection;
- Needs to be a Service of the Word following by reception for more informal conversation;
- “Last day as a church, but the first day to be sent out...”
- Rev. David Fleming – possible preacher;
- Prior ministers to be invited;
- Invite Pastor Soo Kwang Kim (IKNCD) to participate in worship;
- Lift up the congregation’s history of being in ministry for others by inviting representatives from the Emergency Food Bank, tutoring program, St. Leonard’s, etc.;
- Printing of memory booklet with stories of window, table, etc.

Additional discussion included the pastoral care for shut-in’s

Regarding transfer of memberships to other congregation – a list of local Presbyterian congregations will be prepared, including membership and worship attendance, contact information and worship times. The next meeting of HPC Session on Wednesday, January 14<sup>th</sup>, 7:00 pm. The next meeting of the AC on Monday, January 26, 2009, 1:00 pm at Dayton: Heritage. The meeting was closed with prayer by Rev. Eric Pasanchin.

Respectfully submitted,  
Doris Arnett Whitaker

**MINUTES of ADMINISTRATIVE COMMISSION**  
**Dayton: Heritage**  
**January 14, 2009**

Present: Jack McCarthy, Bill Walthour, Doris Arnett Whitaker, and Dennis Piermont (EP)  
Session – Dick Stevens, Vera Escott, Debbie Kelley, and Jack McCarthy (see AC)

Conference Call with Session scheduled in place of regular session meeting due to inclement weather.

The meeting was convened with prayer by Rev. Bill Walthour.

After preliminary business, the Session discussed possible dates for the closing worship service. Also discussed, the issues raised during the congregational gathering on Sunday after worship.

After discussion, the date for the closing worship service was scheduled for February 16, 2009. The Rev. David Fleming will be asked to be preacher for the services. Invitations will be sent to all former pastors by Debbie Kelley.

Dennis and Doris were excused. Session continued with typical business at hand.

Respectfully submitted,  
Doris Arnett Whitaker

**MINUTES of ADMINISTRATIVE COMMISSION**  
**Dayton: Heritage**  
**January 26, 2009**

Present: Ruth Gordon, Becky Hegwood, Bob Kienzle, Jack McCarthy, Eric Pasanchin, Bill Walthour, and Doris Arnett Whitaker

Meeting was convened at 1:00 pm by Rev. Eric Pasanchin with prayer. Minutes from last meeting were approved as corrected.

Closing worship –

- Scheduled for Sunday, February 15<sup>th</sup> 10:30 am
- Rev. Preston Dawes will be preacher for the day
- Moderator, Rev. Denise Ingram, will be asked to pronounce closing benediction
- Symbolic handing-over:
  - Session and membership books to the Stated Clerk
  - Pitcher/bowl/towel set to the IKNCD, hopefully to Pastor Kim
  - Pulpit Bible to IKNCD
- Liturgy for vacating a building and closing a church in the Book of Occasional Services. Will be scanned and sent to AC by email.
- Memory book is being prepared for the last worship – presbytery office would be able to duplicate it if given advance notice.

Walk-through with representatives from the AC for IKNCD

- Purpose of the walk-through is to determine what pieces of personal property will remain on site for the use of IKNCD
- Scheduled for Wednesday, February 11, 2009, 4:30 pm
- Both AC's for HPC and IKNCD will be encouraged to attend

Pastoral Care

- No requests have been made for membership transfers to date
- Significant discussion on the professional ethics of a former pastor providing pastoral care for members of HPC after closing
- Two members with health problems identified – will be contacted by the pastoral staff of Dayton: Southminster

Information needed by the Board of Trustees – Jack to assemble and send to Doris

- Information all on contracted services and individuals outside of the congregation using the property – to include contact info and financial implications
- Monthly costs for utilities and mortgage

Doris will assume responsibility for all contents of computer hard drives and filing cabinets except for curriculum/music, etc.

No formal meeting was scheduled for the AC prior to the closing worship. The Session will be meeting on Wednesday, January 28<sup>th</sup> and Wednesday, February 11<sup>th</sup>. No additional members of the AC are expected to attend.

The meeting was closed with prayer by Rev. Bill Walthour.

Respectfully submitted,  
Doris Arnett Whitaker

APPENDIX E

**Immanuel Korean Presbyterian Church Administrative Commission  
December 2, 2008**

Present: Bill Artman, Kathy Horne, Laurie Elder, Ann Peters, Stan Gockel

1. Kathy opened with prayer.
2. The proposed bylaws of the IPKC were reviewed and modified. A copy of the proposed bylaws is attached.

3. Steering committee members have been identified:
  - a. Ann Peters (convener)
  - b. Kathy Ungerman (Clerk at Southminster) has agreed to serve. 937-748-0682
  - c. Jana Bobo (fluent in Korean) will serve on the committee and assist in an as-needed basis. Do not have phone number.
  - d. Yong Foster (fluent in Korean) – 513-292-8328
  - e. From IKPC:
    - i. Man Pyo Han
    - ii. Oh Sand Ro
    - iii. Jung Ho Choi
4. Ann will meet with Pastor Kim and Doris Arnett Whittaker to decide on a date and agenda for an initial steering committee meeting. They will also work to identify the best Sunday afternoon date for the installation of the pastor and organization of the congregation. Could this be the afternoon of the first official worship service of the congregation? Will the building need to be dedicated at the same time?
5. Upcoming actions:
  - a. Steering committee will meet to begin their work
  - b. Article of incorporation and church bylaws will be approved by Presbytery in February, and sent to State of Ohio once approved
  - c. Administrative commission will meet to examine and train new Session of IKPC and receive new members of the congregation
  - d. Administrative commission will set date for installation of Pastor Kim and organization of congregation
  - e. Proposed first worship of new congregation is the first Sunday in March
6. Next meeting will be at the request of the steering committee.
7. Stan closed with prayer.

### **Proposed Bylaws of the Immanuel Korean Presbyterian Church Centerville, Ohio**

#### I. Statement of Purpose or Mission

The Immanuel Korean Presbyterian Church of Centerville, Ohio, has been called by God and organized to proclaim the good news of Jesus Christ, to minister to the needs of members of the congregation and residents of the community, and to promote peace and justice in the world. As Korean Presbyterians, we intentionally recognize and include cultural pluralism as an integral part of our structure, and seek to have full participation in the mission of the church while living within our identity as a Korean congregation.

#### II. Relation to the Presbyterian Church (U.S.A.)

The Immanuel Korean Presbyterian Church of Centerville, Montgomery County, Ohio is a member church of the Presbytery of the Miami Valley in the Synod of The Covenant of the Presbyterian Church (U.S.A.).

#### III. Governance of the Church

This church shall be governed in accordance with the Constitution of the Presbyterian Church (U.S.A.). Consistent with that Constitution, these bylaws shall provide specific guidance for this church. Robert's Rules of Order (Newly Revised) shall be used for parliamentary guidance.

#### IV. Meetings of the Church

There shall be an annual meeting of the congregation on a date selected by the Session at which at least the following business shall be presented: annual reports from organizations and the Session (information only), financial report for the preceding year, budget for the current year (information only), changes in the terms of call for the pastor(s), nominating committee report for church officers (Book of Order G-7.0302), and election of members to serve on the nominating committee.

Special meetings may be called by the Session. Such calls shall state clearly the purpose of such special meetings, and business shall be restricted to that which is specified in the call. (Book of Order G-7.0302)

#### V. Notice of Meetings

Public notice of the meetings shall be given in printed and verbal form on at least two successive Sundays prior to the meeting. When the meeting is called for the purpose of electing a pastor, the notice shall be given in printed and verbal form at least ten days in advance, which shall include two successive Sundays. (Book of Order G-7.0303)

#### VI. Moderator

The pastor shall moderate the meetings. When the church is without a pastor, the moderator appointed by the presbytery shall preside. If it is impractical for the pastor or the moderator of the Session appointed by the presbytery to preside, he or she shall invite, with the concurrence of the Session, another minister of the presbytery to preside. When this is not expedient, and when both the pastor or the moderator concur, a member of the Session may be invited to preside. (Book of Order G-7.0306)

#### VII. Secretary

The clerk of Session shall serve as secretary of the congregation. If the clerk is not present or is unable to serve, the congregation shall elect a secretary.

#### VIII. Minutes of the Meeting

The minutes of the meeting recorded by the secretary shall be attested by the moderator and the secretary, and recorded in the minute book of the Session. (Book of Order G-7.0307).

#### IX. Quorum for the meeting

The quorum of a meeting of the congregation shall be the moderator, the secretary, and no fewer than one tenth of the active members of the congregation. The secretary shall determine that a quorum is present. Only active members may vote (Book of Order G-7.0301), regardless of age. Voting by proxy is not allowed.

#### X. Incorporation

In accordance with the laws of the State of Ohio, the congregation shall cause a corporation to be formed. Consistent with the laws of this state, both ecclesiastical and corporate business may be conducted at the same meeting of the congregation. (Book of Order G-7.0304). Since the pastor or moderator is not a member of the corporation, consistent with Article VI, a member of the Session shall be invited to moderate the meeting when corporate matters appear on the agenda. The elders serving on the Session shall serve at the same time as trustees of the corporation.

#### XI. Nominating Committee

The congregation shall form a nominating committee in the following manner:

1. There shall be five members on the nominating committee.

2. One of the members shall be an elder currently serving on the Session and h/she shall serve as moderator of the committee.
3. One of the members shall be a member of the Board of Deacons
4. Three of the members, not persons currently serving on the Session or Board of Deacons, shall be nominated and elected at the annual meeting of the congregation.
5. Members of the committee shall be elected annually, and no member shall serve more than three years consecutively.
6. The pastor shall be a member ex officio and without vote.
7. The nominating committee shall bring to the congregation nominations only for the number of positions to be filled.
8. The floor shall be open for nominations at the annual meeting. (See Book of Order G-14.0201.)

## XII. Elders

The congregation shall elect six (6) elders divided into three equal classes. The first Session of Immanuel Korean Presbyterian Church will consist of three classes, one elected to serve one year, one elected to serve two years, and one elected to serve three years. Subsequent classes shall be elected to three years terms. No elder shall serve for consecutive terms, either full or partial, aggregating more than six years. An elder having served a total of six years shall be ineligible for reelection to the Session for a period of at least one year.

The Session, at its first meeting following the annual meeting, shall elect a clerk and shall form such committees as necessary to carry out its work. At that same meeting of the Session, the Session shall annually elect a treasurer. A quorum for the Session shall be the pastor or other presiding officer and one third of the elders.

## XIII. Deacons

The congregation shall elect four (4) deacons each of whom shall be elected each year at the annual meeting for a one-year term. No deacon shall serve for consecutive terms either full or partial, aggregating more than six years. A deacon having served a total of six years shall be ineligible for reelection to the board of deacons for a period of at least one year.

The board of deacons, at its first meeting following the annual meeting, shall elect a moderator and a secretary from among its members and shall form such committees as necessary to carry out its work. The pastor shall be an advisory member of the board of deacons. A quorum for the board of deacons shall be one third of the members, including the moderator.

## XIV. Vacancies

Vacancies on the Session or the Board of Deacons may be filled at a special meeting of the congregation or at the annual meeting, as the Session may determine.

## XV. Amendments

These bylaws may be amended at a duly called meeting of the congregation subject to the Articles of Incorporation, the laws of the state of Ohio and the Constitution of the Presbyterian Church (U.S.A.) by a two-thirds vote of the voters present, providing that the proposed changes in printed form shall have been distributed at the same time as the call of the meeting at which the changes are voted upon.

APPENDIX F  
Summary of Administrative Commission: Yellow Springs, First  
November 13, 2008 through February 1, 2009.

The Administrative Commission met with leaders and members of Yellow Springs, First on November 13, 2008, December 11, 2008, and January 8, 2009. The AC met alone on December 9, 2008. AC Moderator, the Rev. Ms. Virginia Carlisle moderated and Elder Lois Shroyer clerked for a congregational meeting at Yellow Springs, First on February 1, 2009.

The AC has continued in information/fact-finding concerning the situation in the congregation and has tried to improve information sharing with the congregation and its leaders.

The congregation has made progress toward recovering from its financial crisis. One major assist in this area is that the Non Stop Liberal Arts Institute has rented space in the church facility for their classes in the fall and winter quarters. A "Facilities Committee" of YS members has been formed to investigate possibilities of long term rent/lease agreements with other organizations that may be interested in using space in their building. If such agreements can be worked out, it would relieve some of the financial burden on the congregation of maintaining and operating the building. Of course, the AC, and possibly the Presbytery, will be the ones to authorize any agreement.

The YS leaders conducted a successful stewardship campaign, resulting in a budget for 2009 that contains a surplus. (Of course that was before the gas line and then some water lines ruptured during the bitter cold spell in January!)

The Worship, Christian Education, and Mission and Evangelism Committees and the Board of Deacons have continued their work. AC member the Rev. Ms. Kay Davis-Dudding has provided pastoral care to some hospitalized YS members, and in particular to one gravely ill patient and her family.

The AC and the YS leaders together will be reading and discussing the Alban Institute book Becoming a Blessed Church by N. Graham Standish. We hope that insights gained from this study will help direct and focus the energy and efforts of the YS congregation as they (and we) seek God's direction in the coming months.

Respectfully submitted,

Lois Shroyer, Scribe for the AC

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APPENDIX G  
**REPORT OF THE STATED CLERK**  
**2008 Annual Statistics**  
**Presbytery of the Miami Valley**  
**As of December 31, 2008**

CONGREGATIONS

Number of Congregations as of Dec. 31, 2007	63
New Church Developments - 1	
Immanuel Korean NCD	
Losses	0
Gains	0
<b>Congregations as of Dec. 31, 2008</b>	<b>63</b>
New Church Developments - 1	
Immanuel Korean NCD	

MINISTERS OF WORD AND SACRAMENT ON ACTIVE ROLL

Ministers as of December 31, 2007	141
Losses	
Deaths	3
Dismissed to other Presbyteries	12
Removed from office	3
<i>Net Losses</i>	<i>18</i>
Gains	
Received from other Presbyteries	5
Ordained	3
<i>Net Gains</i>	<i>8</i>

**Ministers on Active Roll as of December 31, 2008 131**

MINISTERS BY CATEGORY\* AS OF DECEMBER 31, 2008 (ACTIVE AND INACTIVE ROLL)

Installed Pastors	46
Interims/Stated Supplies	14
Ministers in Specialized Ministry	16
Members at Large	9
Honorably Retired	46
Temporary Members	4

*\*may not total actual membership since some individuals are reported in more than one category*

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APPENDIX H  
**REPORT OF THE STATED CLERK**  
**2008 Session Record Review**  
(as of February 13, 2008)

**Approved Without Exceptions**

Beavercreek: Kirkmont  
Bellbrook  
Bellefontaine: First  
Bradford: First  
Carlisle: New Jersey  
Cedarville  
Covington  
Dayton: Bath  
Dayton: Central  
Dayton: Corinth  
Dayton: Fairmont  
Dayton: Southminster  
Dayton: Sugar Creek  
Dayton: Trinity  
Dayton: Westminster  
Eaton: First  
Fairborn: First  
Farmersville: Slifers  
Greenville: First  
Hamilton: The Presbyterian  
Hamilton: Westwood  
Huber Heights: Faith  
Huntsville  
Jamestown  
Lebanon  
Middletown: First  
Middletown: St. Luke  
Monroe  
New Carlisle: Honey Creek  
Oxford  
Piqua: Good Shepherd  
Piqua: Westminster  
Rushsylvania

Seven Mile  
Somerville  
South Charleston  
Springboro: Covenant  
Springfield: Covenant  
Springfield: Northminster  
Springfield: Oakland  
Springhill  
Trenton: Mt. Olivet  
Troy: First  
Urbana: First  
West Carrollton: First  
West Liberty  
Wilmington  
Xenia: Memorial  
Xenia: Westminster

**Approved With Exceptions**

Blue Ball  
Collinsville  
Sidney: First

**Still To Be Reviewed**

Belle Center  
Camden: First  
Clifton  
Dayton: College Hill  
Dayton: Good Shepherd Dayton: Heritage  
Dayton: Memorial  
Morning Sun  
New Paris  
Reily  
Yellow Springs: First

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APPENDIX I  
IN MEMORIAM  
**The Reverend Dr. James I. Davis**

The Rev. Dr. James I. Davis was born Oct. 27, 1921 in Henderson, North Carolina and departed this life on 12/29/2008. He graduated from high school in 1939 and from Knoxville College in 1943 and many of his sermons contained the spiritual experiences that he had while attending there.



He received a B.D. Degree from the Pittsburgh Xenia Theological Seminary in 1946; Master of Divinity Degree, Pittsburgh Xenia Theological Seminary in 1968 and a Doctor of Divinity from the Mary Holmes College in 1977. He also continued his education at McCormick Theological Seminary during the early seventies. Dr. Davis' pastoral service started in 1947 as the pastor of Chase City United Presbyterian Church in Chase City, Virginia.

In 1948, he was summoned to Dayton, Ohio as the pastor for Trinity United Presbyterian Church. There, he happily announced to the congregation we are here to do God's will and he paved the way seeking God's will as the primary focus of his life. In addition, he served as Moderator of the Miami Presbytery, Member of Cabinet of Ethnic Affairs, Trustee of the Synod of the Covenant, Member of the Mission Council of the Miami Presbytery and the Synod where he served as Treasurer, Member of the Staff Service Division of the Synod, Local, State, Regional and member of the National Black Presbyterian Caucus. Rev. Dr. Davis also performed a commendable list of community service activities and was a recipient of many honors and awards, however, too many to list and innumerate. After 45 years, Rev. Davis retired from Trinity Presbyterian Church on February 1, 1993.

Frequently, he would say, "Real joy comes from doing something worthwhile and thanking God everyday by remembering great works are performed by perseverance."

Dr. Davis was married to Mrs. Katherine LeMoss Crowder Davis, for 60 years. Rev. and Mrs. Davis are the parents of Mrs. Wanda Davis Hoag and the late Mr. JeVern Davis and three grandchildren - JaMichael Hoag, Wenona Hoag, Deon Martin and his wife Leah and their son. They reside in California. A sister, Theola Gordon living in Camden, AL. The Memorial Service was held at Trinity Presbyterian Church with Pastor Lutrelle D. Rainey officiating. In lieu of flowers, Memorial donations may be made to the Scholarship Educational Fund of the Trinity Presbyterian Church.

Rev. Davis' gentle spirit, and loving laughter will be missed - May God forever bless him and keep him in his care.

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