

**CALL OF STATED MEETING OF  
THE MIAMI PRESBYTERY**

**TUESDAY, SEPTEMBER 13, 2011  
4:00 PM**

FIRST PRESBYTERIAN CHURCH  
117 North Main Street  
Bellefontaine, OH 43311  
937-592-6611

**Advance reservations are not  
required for dinner during the  
meeting.**

**Cost - \$5**

**Buy your ticket at the registration  
desk.**

If you require childcare assistance,  
reservations must be made no later  
than **Friday, September 9th** with  
First Presbyterian Church  
937-592-6611

## DIRECTIONS TO FIRST PRESBYTERIAN CHURCH

117 North Main Street, Bellefontaine OH 43311

### From the South (Dayton/Springfield and points south)

Follow Route 68 north from Springfield, through Urbana, West Liberty and into Bellefontaine. Travel straight up Route 68 (Main Street) through the southern commercial area of Bellefontaine into the “downtown” area. \*HOWEVER, because you can not turn left from Main Street to access the church or parking presbyters will need to turn RIGHT onto Chillicothe Avenue, go one block and then turn LEFT on Mad River Street. Go one block and turn LEFT on Columbus Avenue. Cross over Main Street and halfway down the block you may either turn LEFT down the alley to access the city parking lot...or turn RIGHT down the alley to access the rear entrance to the church for valet parking.

### From the West (Sidney)

Follow US Route 47 east from Sidney through three stoplights on the western side of Bellefontaine. Route 47 becomes Sandusky Avenue. At the fourth stoplight (Main Street – Family Video on the corner) turn RIGHT on Main Street. The church is ½ block south on the right. For parking, continue beyond the church and turn RIGHT on Columbus Avenue. Proceed halfway down the block and turn LEFT down the alley to access the city parking lot...or turn RIGHT down the alley to access the rear entrance to the church for valet parking.

### Parking

There are a very limited number of parking places immediately behind the church in the alleyway. Other parking is available at First United Methodist Church on the corner of Main and Sandusky or at the Bellefontaine City parking lot across from the Post Office on South Detroit Street. (See the map)

### Valet

For those needing Valet Parking, turn West on Columbus Avenue and then turn RIGHT into the alleyway halfway down the block. Pull up to the rear of the church and one of our valet parkers will meet you and park your car.

### Handicap Accessibility

The church is equipped with an elevator which is accessible from the alleyway just to the north of the church building.

When arriving from the south, proceed straight up Main Street to the church building and then turn left down the alley between the church and the adjacent building. When arrive from the west, turn right onto Main Street and then right down the alley immediately adjacent to the church building. The elevator is accessible at the first doorway along the alley. Someone will be there to assist you.

Additional directions and detailed maps are available through Map Quest at [www.mapquest.com](http://www.mapquest.com) or Yahoo maps at <http://maps.yahoo.com>.



## RESPONDING TO GOD'S WORD

AFFIRMATION OF FAITH – Nicene Creed

PRAYERS OF THE PEOPLE

SACRAMENT OF THE LORD'S SUPPER

Invitation to the Table

The Great Thanksgiving

The Lord's Prayer

Breaking of the Bread

Communion of the People

Prayer after Communion

COMMITTEE ON PREPARATION FOR MINISTRY – Rev. Megan Collins

- Examination of Inquirer Alan Dyer (Westminster: Dayton) for candidacy (for action)
- Reports for information

COMMITTEE ON MINISTRY – Rev. Shelley Wiley

- Dayton: Good Shepherd Community - To suspend paragraph XXIII of the Articles of Federation (for action)
- Dayton: Good Shepherd Community - Approval of Administrative Commission (for action)
- Reports for information

REPORT OF THE COUNCIL, CON'T. – Elder Marge Morgan

- Business pulled from Consent Agenda for individual consideration
- Opportunity for Questions on Printed Reports

## GOING FORTH INTO GOD'S WORLD

CLOSING HYMN

*"Lord Speak to Me, That I May Speak"*

9:00 pm

ADJOURNMENT with closing prayer

**REV. RAAFAT L. ZAKI**  
**Transitional Synod Executive Presbyter**  
**Synod of the Covenant**



In gratitude to God, Rev. Raafat L. Zaki, an American of African/Middle Eastern background, was called to serve the Church and society as the Transitional Synod Executive with the Synod of the Covenant.

A child of God, Raafat is a Christian Arab American of Egyptian ancestry born in Sudan into devout Presbyterian family; grew up and sojourned with diversity, immersed in ecumenism and interfaith dialogue. His grandparents were missionaries to Sudan sent by the Synod of the Nile (the Presbyterian Church in Egypt) while the other grandparents belonged to the Coptic Orthodox Church who traveled up the Nile as entrepreneur immigrants. His grandfather planted churches, co-founded the Sudan Council of Churches, and founded the first Christian literature and Christian Education center; his father self-made successful entrepreneur is a Presbyterian Elder and his mother a woman of great faith and resilience is a librarian and prominent church leader. Raafat grew up in a predominantly Islamic Arab/African society while exposed to the Protestant, Coptic Orthodox, and Roman Catholic teachings.

Of God's saving grace in Jesus Christ, Raafat came into awareness at an early age, and traces the nurture of his faith to his extended and immediate family and to numerous international contexts where he served and traveled including the Church in Sudan, South Korea, and the USA.

Raafat's early schooling was at Roman Catholic missionary schools in Sudan. He holds academic degrees from the Evangelical (Presbyterian) Seminary in Cairo, Egypt, a M.A. in Religion from the Asian Center for Theological Studies and Mission, Seoul, Korea, a Master of Divinity from McCormick Theological Seminary, Chicago, IL, and completed a Ph.D. coursework at the Chicago Theological Seminary, Chicago, IL.

Rev. Zaki was licensed for ministry first by the Presbyterian Church in Sudan, completed several internships and field education in Sudan and Egypt, and was ordained a Minister of the Word and Sacrament by the PCUSA. He served in three pastoral capacities in Illinois, Indiana, and Ohio; served two offices with the General Assembly, as Associate with the Churchwide Personnel Services, and as Area Coordinator with the Worldwide Ministries. He then served with Habitat for Humanity International as the Director of Global Faith Engagement and Church Relations, and most recently as the Stated Clerk and Associate Executive with the Synod of the Sun, PCUSA.

Raafat is a multi/cross-cultural transformational leader in process, a world traveler and cosmopolitan. His faith journey is adventurous and rich, and background interesting and diverse; passionate about church and community transformation and committed to social witness and just-peace. When he grows up he wants to be like Jesus. He is married to one wife, Soyoung Chang, and is blessed with three "above average" children. Arabic is his native tongue and Korean his romantic language. Raafat is an extravert, creative, thoughtful, passionate, and dedicated; enjoys family, music, sports, reading, and cooking.

# Consent Agenda

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## **\*\*PLEASE NOTE**

All the business listed in a Consent Agenda comes from the Council, a committee or an officer of the presbytery and is considered to be routine, noncontroversial business for the presbytery to approve. The Consent Agenda will be moved as one motion and voted on by the presbytery. There is no discussion or debate and no opportunity for amendments.

However, any minister member or elder commissioner may request that any item of business be removed from the Consent Agenda for individual consideration. Also in the instance of elections and there are nominations from the floor, the action is removed from the Consent Agenda. All business removed from the Consent Agenda is docketed at the end of the business meeting.

The chairperson's contact information is included with each of the consent agenda items. Ministers and commissioners are encouraged to contact the chair prior to the meeting in case there are questions or need for clarification.

## **REPORT OF THE STATED CLERK**

Consent Agenda  
September 13, 2011

The Stated Clerk recommends that the Presbytery:

1. Approve the minutes of the stated meeting on May 10, 201. (starting on page 6)
2. Approve the minutes of the Administrative Commissions to install the Rev. Megan Collins (Dayton: Southminster) and the Rev. Chuck Testas (Lebanon) and to dissolve the commissions with thanks. (pages 15 – 16)

Rev. Doris Arnett Whitaker, Stated Clerk  
Email – [doris.whitaker@miamipresbytery.org](mailto:doris.whitaker@miamipresbytery.org)  
Phone – 937-258-8118

## **COUNCIL**

Consent Agenda  
September 13, 2011

The council recommends that the Presbytery:

1. Ratify the action of Council taken at the August stating: "Effective July 10, 2011, all provisions of the Standing Rules of the Presbytery of the Miami Valley not out of compliance with the Book of Order of the Presbyterian Church USA will remain in force until new Bylaws (Standing Rules) have been adopted by the presbytery."

2. Approve the 2012 Presbytery per capita to remain at current rate of \$15.50. Total 2012 per capita will be \$25.38 (presbytery \$15.50, synod \$3.25 and General Assembly \$6.63).

Elder Marge Morgan, chair  
Email – [marjorie.morgan@wright.edu](mailto:marjorie.morgan@wright.edu)  
Phone – 937-438-9491

**REPORT OF THE VICE MODERATOR**

Consent Agenda  
September 13, 2011

The Vice Moderator nominates the following for the Committee on Nominations:  
Class of 2012 – Mildred Yates (Dayton: Trinity)

Rev. Tom Harmon, Vice Moderator  
Email – [tom@firstpresbyterianfairborn.org](mailto:tom@firstpresbyterianfairborn.org)  
Phone – 937-878-3954

**COMMITTEE ON MINISTRY**

Consent Agenda  
May 10, 2011

The Committee recommends that the Presbytery:

1. Approve the 2012 Compensation Recommendations (starting page 17)

Rev. Shelley Wiley, chair  
Email – [scwiley@aol.com](mailto:scwiley@aol.com)  
Phone – (937) 845-1298

MINUTES FROM THE STATED MEETING OF PRESBYTERY OF THE MIAMI VALLEY

May 10, 2011

First Presbyterian Church, Troy, Ohio

GATHERING OF GOD'S PEOPLE

The meeting was convened with prayer and Call to Worship by Elder Marge Morgan, Moderator, at 4:00 p.m., Tuesday, May 10, 2011 at First Presbyterian Church, Troy, Ohio.

LEGEND: P = Present E = Excused Blank= Absent Italics=attendance recorded in more than one category

OFFICERS OF THE MIAMI PRESBYTERY:

Elder Marge Morgan (Moderator) - P
Elder John Mauntler (Vice Moderator) - P
Rev. Bill Reisenweaver (Council Chair) - P

Rev. Doris Arnett Whitaker (Stated Clerk) - P
Elder Larry Hollar (Recording Clerk) - P
Elder Pam Dobbins (Enrolling Clerk) - P

MINISTERS ON ACTIVE ROLL

Table listing names of ministers on active roll with attendance status (e.g., - P, - E, - P) for each individual.

HONORABLY RETIRED MINISTERS (Excused unless attendance indicated)

Table listing names of honorably retired ministers with attendance status (e.g., - P).

ROLL OF CHURCHES

Table listing church names and their respective elders with attendance status (e.g., - P).

|   |   |   |
|---|---|---|
| CARLISLE: NEW JERSEY<br>Elder Mary Ann Doliboa - P    | FAIRBORN: FIRST<br>Elder Joyce Hazlett - P          | RUSHSYLVANIA<br>Elder                                 |
| CEDARVILLE<br>Elder Pam Dobbins - P                   | FARMERSVILLE: SLIFERS<br>Elder                      | SEVEN MILE<br>Elder Lee Ault (CLP)                    |
| CLIFTON<br>Elder                                      | GREENVILLE: FIRST<br>Elder                          | SIDNEY: FIRST<br>Elder                                |
| COLLINSVILLE<br>Elder Michael Gabbard (CLP)           | HAMILTON: THE P. C.<br>Elder                        | SOMERVILLE<br>Elder                                   |
| COVINGTON<br>Elder                                    | HAMILTON: WESTWOOD<br>Elder Vivian Worthington - E  | SOUTH CHARLESTON: FIRST<br>Elder H. Thomas Staton - P |
| DAYTON: BATH<br>Elder Cheryl Collins - P              | HUBER HEIGHTS: FAITH<br>Elder                       | SPRINGBORO: COVENANT<br>Elder                         |
| DAYTON: CENTRAL<br>Elder                              | HUNTSVILLE<br>Elder Sue Hurley - E                  | SPRINGFIELD: COVENANT<br>Elder Barbara Wagle - P      |
| DAYTON: COLLEGE HILL<br>Elder                         | JAMESTOWN<br>Elder Charles Brandel - P              | SPRINGFIELD: NORTHMINSTER<br>Elder                    |
| DAYTON: CORINTH<br>Elder Hank Baust - P               | LEBANON<br>Elder Ellen McIntosh. - P                | SPRINGFIELD: OAKLAND<br>Elder James Mitchell - P      |
| DAYTON: FAIRMONT<br>Elder Jean Webster - P            | LEBANON<br>Elder Carolyn Lucke - P                  | SPRINGHILL<br>Elder                                   |
| DAYTON: FAIRMONT<br>Elder David Youngerman - P        | MIDDLETOWN: FIRST<br>Elder Linda Borsk - P          | TRENTON: MT. OLIVET<br>Elder                          |
| DAYTON: GOOD SHEPHERD<br>Elder                        | MIDDLETOWN: FIRST<br>Elder Michael Jenkins - P      | TROY: FIRST<br>Elder Teri Okrunty - P                 |
| DAYTON: IMMANUEL KOREAN<br>Elder                      | MIDDLETOWN: ST. LUKE<br>Elder                       | URBANA: FIRST<br>Elder Ellen Luken - P                |
| DAYTON: MEMORIAL<br>Elder                             | MONROE<br>Elder                                     | URBANA: FIRST<br>Elder                                |
| DAYTON: SOUTHMINSTER<br>Elder Jeanne McIver (CCE) - P | MORNING SUN<br>Elder                                | WEST CARROLLTON: FIRST<br>Elder                       |
| DAYTON: SOUTHMINSTER<br>Elder Marj Lawson - P         | NEW CARLISLE: HONEY CREEK<br>Elder Mary Quinn - P   | WEST LIBERTY<br>Elder                                 |
| DAYTON: SOUTHMINSTER<br>Elder Steve Davis - P         | NEW PARIS<br>Elder                                  | WILMINGTON<br>Elder                                   |
| DAYTON: SUGAR CREEK<br>Elder Ruth Gordon - P          | OXFORD<br>Elder Prue Dana - P                       | XENIA: MEMORIAL UNITED<br>Elder Bob Williams - P      |
| DAYTON: TRINITY<br>Elder Evelyn Mobley - P            | PIQUA: GOOD SHEPHERD<br>Elder Sandra Kerns - P      | XENIA: WESTMINSTER<br>Elder Brenda Anderson - P       |
| DAYTON: WESTMINSTER<br>Elder Sue Merz - P             | PIQUA: WESTMINSTER<br>Elder David Humerickhouse - P | YELLOW SPRINGS: FIRST<br>Elder Ruth Bent - P          |
| DAYTON: WESTMINSTER<br>Elder                          | REILY<br>Elder Dennis Scherzinger - P               |   |
| EATON: FIRST<br>Elder                                 |   |   |

#### ELDER MEMBERS OF PRESBYTERY

|                             |                                      |                                 |
|-----------------------------|--------------------------------------|---------------------------------|
| Elder, Laurie (Council) - P | <i>Milligan, Tom (Com chair) - P</i> | Stahler, Jim (Council)          |
| Hess, Carol (Council) - P   | Morgan, Marge (Mod) - P              | Walton, Artence (Com Chair) - P |
| Mauntler, John (V Mod) - P  | Piermont, Dennis (EP) - E            |                                 |

**Corresponding Members** – Rev. Lee Dorsey (Presbytery of Whitewater Valley)

**Ex-Officio Persons with Voice/No Vote** (not otherwise registered) – Elder Larry Hollar (Recording Clerk)

**Inquirers and Candidates** (not otherwise registered) – Inquirer Sarah Sparks (Beavercreek: Kirkmont)

**Staff Members of the Miami Presbytery** (not otherwise registered) – Tom Oxley

#### HOSPITALITY REPORT

- o Greetings were extended by the host church
- o New elders and guests were introduced
- o New pastor, the Rev. Lee Dorsey, was welcomed

**OPENING HYMN** “Christ Is Alive!”

**REPORT OF THE STATED CLERK** – The Rev. Doris Arnett Whitaker

#### Preliminary Business

- o A quorum was declared and on motion/second, the roll was formed by signatures obtained during registration showing an attendance of fifty (50) ministers of Word and Sacrament, thirty-eight (38) elder commissioners (representing thirty [30] churches), and six (6) elder members of presbytery: ninety-four (94) voting members. Also present and not otherwise registered were, zero (0) alternate commissioners, one (1) corresponding member, one (1) ex-officio with voice/no vote, one (1)

inquirer/candidate, one (1) staff member of the presbytery, and twenty-five (25) registered visitors for a total registered attendance of one hundred twenty-three (123).

- On motion/second, the docket was adopted as amended.

#### **Corresponding Members**

- On motion/second, the following person was seated as a corresponding member:  
The Rev. Lee Dorsey (Presbytery of Whitewater Valley)

#### **Correspondence report** (February 11, 2011 through May 6, 2011)

- From the Presbytery of Ohio Valley – Notification that Candidate Katrina Pekich-Bundy (Dayton: Bath) was called as Pastor for the Hanover Presbyterian Church and ordained on May 1, 2011. Rev. Pekich-Bundy's name removed from the roll of candidates. Forwarded to CPM.
- From the Office of the General Assembly – Letter of appreciation for the Presbytery's full support of 2010 per capita apportionment.
- From the Board of Pensions – Delinquency reports
- Minister membership changes (since last presbytery meeting) –
  - a. Losses – Rev. William Graham (deceased 3/30/2011); Rev. Norman Godfrey (to Grace)
  - b. Gains – Rev. Kevin Lawler (ordained 4/2/11)
  - c. In transition – Rev. Lee Dorsey (from Whitewater Valley)

#### **Annual Review of Presbytery Minutes**

- 2010 minutes of the Presbytery of Miami Valley were reviewed on May 3, 2011 and were approved with the following exceptions: no report from the commissioners to the Synod of the Covenant; and no record of the 2010 audit/financial review mandated by G-11.0307. This second exception shall be corrected with the 2011 financial review.

#### **Judicial Cases**

- Case # 2010-01 – The Investigating Committee has submitted its final report which states “there are not probable grounds or cause to believe that an offense (to the Constitution) was committed in this matter” and will not be filing charges with the Permanent Judicial Commission. The IC is dissolved.

#### **Administrative Commissions**

- Wilmington – next report will be published at September meeting
- Yellow Springs: First – see consent agenda

#### **Annual Statistical Report** – 2010 Presbytery Summary (Appendix A)

#### **2010 Session Review Results** (Appendix B)

#### **REPORT OF THE VICE MODERATOR** – Elder John Mauntler

- The Vice Moderator recommends the presbytery elect the following to the Committee on Nominations:  
Class of 2014 - Elder Joyce Hazlett (Fairborn: First)  
Chair for 2011-2012 program year - Rev. David Collins  
Nominations were opened to the floor and none received. On motion/second and by voice vote, the nominations were closed and a unanimous ballot was cast in the affirmative.
- For information, the Vice Moderator reports the following vacancies to the Committee on Nominations:  
Class of 2013 – lay woman  
Class of 2014 – minister of Word and Sacrament

#### **REPORT OF THE COUNCIL** – The Rev. Bill Reisenweaver

**Consent Agenda** – The following actions were approved by voice vote after the presbytery was given the opportunity to pull business

- From the Stated Clerk
  - Approve the minutes of the stated meeting on February 12, 2011 and the special meeting on February 15, 2011.
  - Dissolve the Administrative Commission for Yellow Springs: First with thanks effective immediately. (Appendix C)
  - Approve the minutes of the Administrative Commission to ordain the Rev. Kevin Lawler and

- o to dissolve the commission with thanks. (Appendix D)
- o Approve the Sacrament of the Lord's Supper at Kirkmont Center during the 2011 summer camping program provided that there are ministers of Word and Sacrament and elders presiding.
- o Approve the Redressing of Ministers and Elders (Appendix E)
- o From the Committee on Ministry
  - o Dayton: Trinity – To renew the authorization for one year for Elder Artence Walton to serve the sacrament of the Lord's Supper on those occasions when a minister of the Word and Sacrament is not available.

**For information**, the Council reports the following statement approved by Council April 2011:  
 “Council Statement on Vote on Amendment 10-A”

Over the past few months presbyteries have been deliberating and voting on a change to our constitution related to the standards of ordination. This is a contentious and divisive issue facing our denomination, our presbytery and our congregations.

In February, we likewise debated and voted. It comes as no surprise that such occasions lead to division and hurt feelings.

It is for this reason that we, as Council, wish to re-affirm our mission as a presbytery which is to serve our congregations by raising the quality of leadership through discipleship and meaningful fellowship among colleagues. Our focus is no longer upon organizations but upon relationships among members of presbytery.

Scripture urges us (Hebrews 10:22-25):

*...let us draw near to God with a sincere heart in full assurance of faith.... Let us hold unwaveringly to the hope we profess, for He who promised is faithful. And let us consider how we may spur one another on toward love and good deeds, not giving up meeting together, as some are in the habit of doing, but encouraging one another—and all the more as you see the Day approaching.*

We make the following commitments to presbytery:

That we will continue create opportunities for us to “spur one another on toward love and good deeds.” We recognize the benefits already derived from healthy relationships among colleagues in ministry here. And we will create opportunities for these to grow.

That we will work together towards making our congregations healthier and viable points of ministry in Christ's name.

That we will minister to one another in times of need, train one another for service, and urge one another towards Christ-likeness.

And that we will in good faith seek ways to continue our fellowship together within our presbytery.

#### **Treasurer's Report**

- o Treasurer Report and Balance Sheet through April 2011 distributed. YTD Receipts \$266,130.35; YTD Disbursements \$253,933.63; Net Balance \$12,196.72. Total Net Worth and Liabilities \$2,135,565.09.

#### **Opportunity for Questions on Printed Reports**

##### **Report on Kirkmont Center** – The Rev. Diane Ziegler and Elder Buzz Reed

- o Presentation on Summer Camping Opportunities
- o Expressions of thanksgiving for the ministries of Elder Doug Hutchens and The Rev. David Fleming

**Board of Trustees** – The Rev. Richard Culp

- A presentation was made regarding the need for immediate repair to a portion of the kitchen at Kirkmont Center.
- For action, the Board of Trustees recommend that the presbytery approve up to \$38,000 in order to:  
(1) replace a broken freezer and to: (2) repair mold damage caused by faulty freezer.
  - Rationale – area with mold is fully contained and is not a threat to campers, but must be corrected prior to summer camping season; monies will be taken from presbytery reserves, but will be repaid as described in the KCI lease agreement with PMC. Repayment to begin January 2012 and repayment time will be based on the estimated useful life of the new freezer.
  - After an opportunity for questions, discussion and debate, the motion passes on voice vote.

**PRAYER OF CONFESSION AND ASSURANCE OF PARDON** – Elder John Mauntler

**REPORT ON SYNOD ASSEMBLY** – Rev. Robert E. Jones and Elder Artence Walton

- Verbal report included highlights from recent synod assembly and the visit by the Middle Governing Body Commission.

**COMMITTEE ON PREPARATION FOR MINISTRY** – The Rev. Megan Collins

**For information**, the committee reports the following action taken on behalf of the presbytery:

- Enrolled Mr. Nathan Sautter (Lebanon) as an Inquirer on March 17, 2011.
- Enrolled Ms. Kathleen Hartwell (Troy: First) as an Inquirer on April 21, 2011.
- Enrolled Mr. Marcus Lambright (Dayton: College Hill) as an Inquirer on April 21, 2011.
- Approved the request of Inquirer Manasses Fonteles (Dayton: College Hill) to be removed from the Roll of Inquirers on April 11, 2011.

**COMMITTEE ON MINISTRY** – The Rev. Brian Maguire

Recognition of retiring Certified Christian Educators

- The Rev. Barbara and Mark Barnes offered expressions of thanksgiving for the ministry of Elder Prue Dana and the Rev. Eric Pasanchin offered expressions of thanksgiving for the ministry of Elder Jeanne McIver.
- The Moderator led the presbytery in prayer.

**ORDER OF THE DAY – COMMITTEE ON NOMINATIONS** – The Rev. Carmen Garrigan

For action, the committee nominates the following as officers, committee members and committee chairs:

**OFFICERS**

Class of 2011

Moderator  
Vice Moderator

Elder John Mauntler (Troy: First)  
Rev. Thomas Harmon

Class of 2014

Stated Clerk  
Recording Clerk

Rev. Doris Arnett Whitaker  
Elder Larry Hollar (Dayton: College Hill)

**COUNCIL (CNCL)**

Class of 2013

Elder Carol Hess

Class of 2014

Elder Pat Youther

**COMMITTEE ON MINISTRY (COM)**

Class of 2012

Rev. Jim Graham

Class of 2014

Rev. Jackie Nowak  
Rev. Arby Conn  
Elder Michael Seewer (Fairborn: First)  
Elder Marj Lawson (Dayton: Southminster)  
Elder Peter Wallace (Urbana: First)  
Elder Ron Schultz (Covington)

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

Class of 2013

Elder Ruth Gordon (Dayton: Sugar Creek)

Class of 2014

Rev. Wayne Morrison

Rev. Anne Horton

Elder Daryl Blevins (Beavercreek: Kirkmont)

NETWORKS SUPPORT COMMITTEE (NSC)

Class of 2013

Elder Audrey Gillespie (Piqua: Westminster)

Class of 2014

Rev. Carmen Garrigan

Elder Tom Milligan (Sidney: First)

Elder Ann Peters (New Carlisle: Honey Creek)

Elder Tom Oole (Dayton: Corinth)

STAFF SERVICES COMMITTEE (SSC)

Class of 2013

Elder Ruth Gordon (Dayton: Sugar Creek)

Class of 2014

Elder Hank Baust (Dayton: Corinth)

BOARD OF TRUSTEES (TRTS)

Class of 2013

Rev. John Person

KIRKMONT CENTER BOARD OF TRUSTEES

Class of 2014

Rev. Laurie Davis

Elder Buzz Reed (Xenia: Westminster)

CHAIRS FOR THE 2011-2012 YEAR:

Council – Elder Marge Morgan

Committee on Ministry – Rev. Shelley Wiley

Committee on Preparation for Ministry – Rev. Megan Collins

Networks Support Committee – Elder Tom Milligan

Committee on Representation – Elder Artence Walton

Self-Development of People – Rev. Janet Dillaman

Staff Services Committee – Rev. Kazy Hinds

Board of Trustees – Rev. Richard Culp

Nominations were opened to the floor. None received. On motion/second, nominations were closed and elections approved unanimously.

Hunger Offering Announcement and Table Grace

Hunger Offering will be distributed as follows: ½ Presbyterian Hunger Program and ½ Community Food Pantry and Breakfast Club at Troy: First.

NETWORKS SUPPORT COMMITTEE – Elder Tom Milligan

- o Networks participating in breakout sessions:

African Medical Mission

Colombian Partnership

Crafting for a Cause

Equipping for Ministry

Educators Support

Evangelism

Red Multicultural

Pass It On

Presbyterian Youth Connection (PYC)

Recessed for Network breakout sessions and dinner at 5:00 p.m.

Presbytery reconvened in worship at 7:15 p.m.

## HEARING GOD'S WORD PROCLAIMED

**CHOIR ANTHEM**

**SCRIPTURE LESSONS** 2 Corinthians 5:16-21 and Matthew 5:21-26

**SERMON** The Rev. Doris Arnett Whitaker

### RESPONDING TO GOD'S WORD

**AFFIRMATION OF FAITH** – adapted from *Confession of 1967*

**INSTALLATION OF OFFICERS** – Elder Marge Morgan

**2010 NECROLOGY REPORT** (Appendix F)

**PRAYERS OF THE PEOPLE** – The Rev. Thomas Harmon

**COMMITTEE ON MINISTRY** – The Rev. Brian Maguire

*See consent Agenda for additional action items*

**For action**, the committee recommends that the presbytery:

- Springhill - Authorize the Moderator to appoint an Administrative Commission to assist the Session and Congregation church in the possibility of closing and provide a status report to Presbytery at the September 13, 2011 stated meeting. If necessary, the commission is authorized to proceed on the following in consultation with Session and Congregation:
  - To determine an appropriate schedule for the last worship service and celebration;
  - To dissolve the congregation after the last worship service;
  - To recommend ways to address pastoral care of the congregation and transfer of membership upon dissolution of congregation;
  - To arrange for all liabilities be paid in full;
  - To recommend the care and distribution of the real property and contents; and that the authority to dispose of such property is granted to the Board of Trustees of the Presbytery of Miami Valley;
  - To recommend the use of undesignated mission funds.

After an opportunity for questions or discussion, the motion passed on voice vote.

- Grant the request of the Rev. Paula Short Slife, HR, to be released from the exercise of the duties of office without prejudice as described in G-6.0600.

After an opportunity for questions or discussion, the motion passed on voice vote.

- Approve the 2011 reported compensation for installed pastors (Appendix G) – Passed on voice vote.

**In Memoriam for the Rev. William Graham** – Elder Marge Morgan (Appendix H)

**For information**, the committee reports the following action taken on behalf of the presbytery:

- Belle Center –
  - Approved the request to end the interim pastoral relationship with the Rev. Kathy Clark effective April 24, 2011. Terms: pro-rated cash value of any unused study days and vacation days; final 403(b) contributions, \$20,400 severance.
  - Appointed the Rev. David JW Brown as moderator of Session.
- Blue Ball – Approved the part-time (15 hrs per week) stated supply appointment of the Rev. Kevin Lawler for one year beginning April 2, 2011. Terms: effective salary \$14,733; medical reimb \$1,000; continuing education reimb \$1,010; professional expenses reimb \$500; mileage at the IRS rate; four weeks vacation; two weeks study leave.
- Dayton: Bath – Renewed the part-time (20 hrs per week) Interim Pastor covenant with the Rev. Tom Martin for one year beginning May 1, 2011; and appoint him moderator of session. Terms: effective

- salary \$26,500, pension dues \$3,120, travel reimb up to \$7,250, prof dev reimb up to \$700, prof exp reimb up to \$500, 5 weeks vacation and 2 weeks study leave.
- Dayton: Corinth – Completed the Triennial Visit.
  - Dayton: Trinity – Authorized the Session to suspend the interim search and after consultation with COM representatives, to call a congregational meeting to elect a Pastor Nominating Committee.
  - Lebanon—Approved the full-time pastoral call with the Rev. Charles Testas as Associate Pastor, beginning May 1, 2011, Terms: cash salary \$25,500; housing allowance \$25,500; medical reimbursement \$3,546; full medical/pension dues; SECA allowance \$4,902; travel reimbursement up to \$500; professional development reimbursement \$1,000; professional expense reimbursement \$500; 4 weeks of vacation and 2 weeks of study leave. AAEEEO documentation on file.
  - Middletown: St. Luke –
    - Approved the dissolution of the pastoral relationship with the Rev. Janet Dillaman effective March 15, 2011. The congregation affirmed this request at a duly called meeting on March 13, 2011.
    - Appointed the Rev. Bruce Bueschel as the moderator of Session.
    - Appointed the Rev. Reg Olson (West OH Conf of the UMC) as temporary supply pastor for three months beginning May 1, 2011.
  - Piqua: Westminster—Renewed the full-time Stated Supply appointment with the Rev. Kazy Hinds for twelve months, beginning January 1, 2011, and to reappoint her as moderator of Session. Terms: cash salary \$44,990; housing allowance \$12,000; full medical/pension dues; SECA allowance \$4,285; travel reimbursement up to \$2,000; professional development reimbursement \$1,000; 4 weeks of vacation and 2 weeks of study leave.
  - Riley – Renewed the half-time stated supply appointment of the Rev. Tom Ramsey through the rest of 2011. Terms: effective salary of \$22,000; full pension/medical dues; continuing education reimb \$750; professional expenses reimb \$2,500; mileage at the IRS rate; four weeks vacation; two weeks study leave.
  - Sidney: First – Approved the full-time Interim Pastor covenant with the Rev. Lee Dorsey, for the period of April 3, 2011, to December 31, 2011; appointed him as moderator of Session; and requested his credentials from the Presbytery of Whitewater Valley. Terms: effective salary \$21,665; deferred compensation (annuity) \$2,250; medical supplement \$900; full medical/pension dues; travel allowance \$12,000; professional development \$450; furnished apartment with utilities; 1.5 weeks of study leave and 4 weeks of vacation.
  - Dismissed the Rev. Norman Godfrey, HR, to Grace Presbytery, which voted to receive him into membership on April 19, 2011.

**PROPOSED AMENDMENT FROM THE 219<sup>TH</sup> GENERAL ASSEMBLY – Part 2 “Belhar Confession”**

The 219<sup>th</sup> General Assembly recommends that the presbytery take action on the following:

- Shall the Constitution of the Presbyterian Church (U.S.A.) be amended by the inclusion of the “Confession of Belhar” in the Book of Confessions.
- Moderator asked the Stated Clerk to give report on process on amending the Book of Confessions
- Presbytery was invited into discussion and debate, hearing statements both in favor and in opposition to the motion.
- Moderator called for a voice vote; a division of the house was called. Vote conducted by raising of hands – passed with vote of 31/16/0.

**SACRAMENT OF THE LORD’S SUPPER** – The Rev. Doris Arnett Whitaker and Elder Marge Morgan, officiating

**GOING FORTH INTO GOD’S WORLD**

**CLOSING HYMN**                    *“O Jesus, I Have Promised”*

The meeting was adjourned with prayer at approximately 8:30 p.m. The next stated meeting of the Presbytery of the Miami Valley is Tuesday, September 13, 2011, 4:00 p.m. at First United Presbyterian Church, Bellefontaine Ohio.

Attest:

Doris Arnett Whitaker, Stated Clerk

APPENDICES:

- A. 2010 Annual Statistical Summary
- B. 2010 Session Records Review
- C. Administrative Commission for Yellow Springs: First
- D. Administrative Commission to Ordain the Rev. Kevin Lawler
- E. Redress of Imbalance of Ministers and Elders
- F. 2010 Necrology Report
- G. 2011 Installed Pastors' Compensation
- H. In Memoriam – The Rev. William Graham

Provisional

MINUTES OF THE ADMINISTRATIVE COMMISSION  
to Ordain/Install Rev. Megan Collins

The Administrative Commission met at Southminster Presbyterian(church),  
Centerville (city) on August 21, 2011 (date) at 9:40 (time) in order to  
ordain/install Rev. Megan Collins (name) as Associate Pastor.  
(Teaching Elder, Pastor, etc.)

John Mauntler called the meeting to order and opened the meeting with  
prayer. Anne Fyffe was appointed as Clerk of the Commission.

The Commission consisted of the following:

| Teaching Elders       | Ruling Elders (congregation) |
|-----------------------|------------------------------|
| <u>Eric Pasanchin</u> | <u>John Mauntler</u>         |
| <u>Laurie Davis</u>   | <u>Anne Fyffe</u>            |
| <u>Jackie Nowak</u>   |                              |

The following were seated as Corresponding Members:

\_\_\_\_\_ of the Presbytery of \_\_\_\_\_  
\_\_\_\_\_ of the Presbytery of \_\_\_\_\_

The Order of Worship was approved with the following:

To Preach Rev. Eric Pasanchin  
To ask the Constitutional Questions John Mauntler  
To pray the Ordination/Installation Prayer John Mauntler  
To charge the Pastor Rev. Eric Pasanchin  
To charge the Congregation Rev. Eric Pasanchin  
The name of Celebrant if the Sacrament of the Lord's Supper is served

\_\_\_\_\_

The Commission proceeded to the service. The Constitutional Questions were answered in the  
affirmative. The meeting adjourned with the benediction by the newly ordained/installed minister at  
the close of the service.

Anne Fyffe

Signature of Commission Clerk

(Please attach a copy of the bulletin and send to the Stated Clerk, 1541 South Smithville Road, Dayton,  
Ohio 45410)

**MINUTES OF THE ADMINISTRATIVE COMMISSION  
to Ordain/Install Rev. Charles Testas**

The Administrative Commission met at Lebanon Presbyterian Church, Lebanon, OH on August 21, 2011, at 2:15 p.m. order to install Rev. Charles Testas as Associate Pastor of Lebanon Presbyterian Church.

Moderator of the Presbytery of the Miami Valley John Mauntler called the meeting to order and opened the meeting with prayer. Rev. William Philips was appointed as Clerk of the Commission.

The Commission consisted of the following:

|                 |                                       |
|-----------------|---------------------------------------|
| Teaching Elders | Ruling Elders (congregation)          |
| Peter Larson    | Leon Testas (Beavercreek:Kirkmont)    |
| William Philips | Ellen Albright (Lebanon Presbyterian) |
|                 | John Mauntler (Troy)                  |

The following were seated as Corresponding Members, all members of the Presbytery of the Miami Valley: Rev. Joshua Long (Hamilton:Westwood), Ruling Elder Dennis Piermont (Executive Presbyter), Ruling Elder Rick Benz (Lebanon Presbyterian) .

The Order of Worship was approved with the following:

To Preach: William Philips  
To ask the Constitutional Questions: John Mauntler  
To pray the Ordination/Installation Prayer: Ellen Albright  
To charge the Pastor: Joshua Long  
To charge the Congregation: Peter Larson

The Commission proceeded to the service. The Constitutional Questions were answered in the affirmative. The meeting adjourned with the benediction by the newly ordained/installed minister at the close of the service.

William H. Philips

Commission Clerk

**Presbytery of the Miami Valley  
COMMITTEE ON MINISTRY**

**2012 PASTOR’S COMPENSATION RECOMMENDATION**

The *Book of Order* (2011-2013) specifically addresses clergy compensation, and the responsibility for its maintenance in the following two sections:

***G-2.0804 Terms of Call***

*The terms of call shall always meet or exceed any minimum requirement of the presbytery in effect when the call is made. The session shall review annually the minister’s terms of call and shall propose for congregational action (G-1.0501) such changes as the session deems appropriate, provided that they meet the presbytery’s minimum requirements. The call shall include participation in the benefits plan of the Presbyterian Church (U.S.A.), including both pension and medical coverage, or any successor plan approved by the General Assembly.*

***G-3.0307 Pastor, Counselor, and Advisor to Teaching Elders and Congregations***

*Presbyteries shall be open at all times to communication regarding the life and ministry of their congregations.*

*Each presbytery shall develop and maintain mechanisms and processes to serve as pastor and counselor to teaching elders, ruling elders commissioned to pastoral service, and certified Christian educators of the presbytery; to facilitate the relations between the presbytery and its congregations, teaching elders, ruling elders commissioned to pastoral service, and certified Christian educators; and to settle difficulties on behalf of the presbytery where possible and expedient.*

**The Committee on Ministry recommends to the presbytery:**

- 1. The 2012 minimum Effective Salary package (salary, housing, utilities allowance, medical/dental supplement, etc.) for pastors in the Presbytery of the Miami Valley as follows:**

|  | <b>2009</b> | <b>2010</b> | <b>2011</b> | <b>2012</b>     |
|--|-------------|-------------|-------------|-----------------|
| <b><i>Plan A—no manse provided</i></b> |             |             |             |                 |
| Effective Salary                       | \$43,761    | \$44,199    | \$44,641    | <b>\$45,980</b> |
| <b><i>Plan B—manse provided</i></b>    |             |             |             |                 |
| Cash salary*                           | \$30,633    | \$30,939    | \$31,248    | <b>\$35,369</b> |
| Value of Manse (BOP)*                  | \$13,128    | \$13,260    | \$13,393    | <b>\$10,611</b> |
| Total Plan B                           | \$43,761    | \$44,199    | \$44,641    | <b>\$45,980</b> |

\*Reflects change in calculation for 2012: BOP requires a minimum valuation of the manse at 30% “of all other compensation included in Effective Salary,” *not* of total Effective Salary, as used in previous years.

**This recommendation reflects a 3% increase over 2011.**

Information which was used to formulate this recommendation included:

- a. The full-time median salary\* of PCUSA pastors rose 0.8% from May 2010 to May 2011, to \$53,300. The average salary increased 1.1% to \$58,515. *The average salary in the Presbytery of the Miami Valley is \$57,739.*

\*Note: The Board of Pensions of the Presbyterian Church (U.S.A.) annually tabulates the median and average effective salary information reported to it for minister members of the Benefits Plan who are

serving U.S. congregations. The median salary is generally considered more representative than the average salary, since it is less influenced by the very high or very low salaries.

- b. Bureau of Labor Statistics data (www.bls.gov) reflects an increase in the Consumer Price Index-All Urban Consumers of 3.6% from June 2010 through May 2011. The energy index has increased 21.5 percent over the last 12 months, the food index has risen 3.5 percent and the index for all items less food and energy has increased 1.5 percent. All of these figures have been rising in recent months.
- c. Social Security (www.ssa.gov/cola) gave no cost-of-living adjustments for 2011 (computed in Oct 10). This represents the second year without an automatic cost-of-living adjustment since they went into effect in 1975. The Social Security Act provides that Social Security and Supplemental Security Income benefits increase automatically each year if there is an increase in the Bureau of Labor Statistics' Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) from the third quarter of the last year to the third quarter of the current year.

**2. The following standard minimum requirements apply for Pastors, Certified Christian Educators, and Commissioned Ruling Elders:**

- a. Continuing Education Reimbursement \$1055 (record as separate item)\***
- b. Vacation 4 weeks including 4 Sundays**
- c. Study Leave 2 weeks including 2 Sundays**

**\*Note:** The committee recommended that this item increase from \$750 to \$1000 for 2009 and be indexed to inflation thereafter. This represents a \$35 (3.5%) increase over 2011.

**The committee also reports additional information useful in preparing terms of salary packages for pastors and other church professionals:**

- 1. Certified Christian Educators (as approved by the presbytery in November 2000):
  - a. Salary equal to the minimum effective salary (Plan A) above, pro rated as appropriate for part-time contracts
  - b. Reimbursements, vacation and study leave as above.
  - c. Additional guidelines:
    - i. Base salary plus one percent per year for each year of experience beyond five years
    - ii. Provision for medical coverage either by participation in the PC (USA) Major Medical Plan or other vehicle.
- 2. Commissioned Ruling Elders (approved January 2002)
  - a. Salary equal to 75% of the minimum effective salary (Plan A) above, pro rated as appropriate for part-time contracts
  - b. Reimbursements, vacation and study leave as above

- c. Medical coverage is normally obtained by the individual through their secular employment
- 3. Board of Pension dues will **increase** to **32.25%** (20.25% medical, 12% retirement, death, and disability) of effective salary for 2012. All medical dues are based on Effective Salary, with a minimum basis of 65% of the church-wide median for pastors, (\$34,645). Medical dues for part-time calls are based on the greater of a full-time (35 hr.) equivalent or the full-time minimum basis.

**Note: for 2013 the Board of Pensions medical dues will also rise by three-fourths of a percentage point to 21.0% (bringing the total BOP dues to 33.0%).**

- 4. To calculate Effective Salary plus other helpful information, visit the Board of Pensions web site at [www.pensions.org](http://www.pensions.org). It is important to remember that calculating Effective Salary is not the same as calculating federal tax implications.
- 5. Pulpit Supply Honoraria – Whenever a pastor leads worship for a congregation as a visiting guest, the church shall pay mileage at the current IRS authorized rate, plus:
  - a. For churches up to 250 members - \$75
  - b. For churches over 250 members - \$100
  - c. Additional compensation of \$50 for each additional service
- 6. Session Moderator Honoraria – Moderator of churches without installed pastors shall be reimbursed mileage at the current IRS rate, plus \$35.
- 7. Travel Reimbursement – member churches should reimburse pastors, educators, and CLPs for church related travel at the current IRS rate.

**THE PRESBYTERY OF THE MIAMI VALLEY**  
**BYLAWS**  
**PRESBYTERY FIRST READING**  
**September 13, 2011**

**ARTICLE I**  
**ORGANIZATION**

**Section 1.01: Purpose**

*The Church is the body of Christ. Christ gives to the Church all the gifts necessary to be his body. The Church strives to demonstrate these gifts in its life as a community in the world (1 Cor. 12:27–28):*

*The Church is to be a community of faith, entrusting itself to God alone, even at the risk of losing its life.*

*The Church is to be a community of hope, rejoicing in the sure and certain knowledge that, in Christ, God is making a new creation. This new creation is a new beginning for human life and for all things. The Church lives in the present on the strength of that promised new creation.*

*The Church is to be a community of love, where sin is forgiven, reconciliation is accomplished, and the dividing walls of hostility are torn down.*

*The Church is to be a community of witness, pointing beyond itself through word and work to the good news of God's transforming grace in Christ Jesus its Lord.*

*(Book of Order F-1.0301)*

**Section 1.02: Name and Function**

The Presbytery of the Miami Valley of the Presbyterian Church (U.S.A.) is a council of the Presbyterian Church (U.S.A.) including Presbyterian congregations in Butler, Champaign, Clark, Clinton, Darke, Greene, Logan, Miami, Montgomery, Preble, Shelby, and Warren counties in the state of Ohio.

**Section 1.03: Organization**

The Presbytery of the Miami Valley (hereinafter the "Presbytery") is a non-profit corporation organized and existing under the Ohio Nonprofit Corporation Law.

**(End of Article I)**  
**ARTICLE II**

## MEMBERS

### **Section 2.01: Teaching Elders**

Teaching elders shall be enrolled and maintain their membership in the Presbytery as provided in *G-3.0366* of the most recent *Book of Order* and policies of the Committee on Ministry in the *Presbytery of the Miami Valley Policy and Practice*. It shall be the duty of each teaching elder who is an active member or a member-at-large to attend all stated meetings of the Presbytery.

Whenever a teaching elder fails to attend four consecutive stated meetings without excuses satisfactory to the Presbytery, the teaching elder shall be notified in writing by the Stated Clerk and shall be requested to render satisfactory reason for this absence. Teaching elders who are Honorably Retired or permanently disabled are granted an excuse from attendance at all meetings of the Presbytery.

### **Section 2.02: Representatives of Churches**

Each session under the jurisdiction of the Presbytery shall be represented at each meeting of the Presbytery by the number of ruling elders directed by the following active membership calculations:

|                     |                 |
|---------------------|-----------------|
| 1 – 400 members:    | 1 ruling elder  |
| 401 – 800 members:  | 2 ruling elders |
| 801 – 1200 members: | 3 ruling elders |

Whenever a session is not represented by a regularly elected ruling elder commissioner at four consecutive Stated Meetings without excuses satisfactory to the Presbytery, the session shall be notified in writing by the Stated Clerk and shall be requested to render satisfactory reason for this absence.

### **Section 2.03: Ruling Elder Members of the Presbytery**

Ruling elders elected to serve as Moderator, Vice-Moderator, Leadership Council Chair, a member of the Leadership Council, chairperson of a standing committee, Executive Presbyter, and Stated Clerk shall be enrolled as ruling elder members of the Presbytery for the duration of service in these positions, whether or not commissioned by their sessions.

### **Section 2.04: Corresponding Members**

Former moderators of the Presbytery who are ruling elders shall be enrolled as corresponding members of the Presbytery with voice but no vote as long as they maintain active membership with a member church. A ruling elder serving as recording clerk shall be enrolled as a corresponding member.

Visiting teaching elders may be seated as corresponding members by majority vote of the Presbytery. Such persons shall have voice but no vote.

**Section 2.05: Imbalance of Teaching and Ruling Elders**

When the number of resident teaching elders entitled to vote in the Presbytery is greater than the number of ruling elders so entitled, this imbalance shall be redressed annually by providing for the election, appointment, or selection of additional ruling elders, paying special attention to the concerns of *G-3.0103*. Such additional elders shall serve for one-year terms, beginning at the close of the May meeting of Presbytery.

**(End of Article II)**

**ARTICLE III  
OFFICERS**

**Section 3.01: Officers.**

The officers of the Presbytery shall be: Moderator, Vice-Moderator, Leadership Council Chair, Stated Clerk, and Recording Clerk. All positions will be held by a teaching elder member of Presbytery or a ruling elder on the active membership roll of a member church. These officers shall perform the duties prescribed by the *Presbytery of the Miami Valley Policy and Practice* and by the parliamentary authority as described in the most recent edition of the most recent edition of *Roberts Rules of Order Newly Revised*.

**Section 3.02: Nomination Procedure, Time of Elections**

At the May stated meeting of the Presbytery, the Committee on Nominations shall present nominations for all open officer positions. Nominations from the floor shall be permitted.

**Section 3.03: Term of Office**

Persons elected as Moderator, Vice Moderator, and Leadership Council chair shall be elected to serve for one year and their term of office begins immediately upon installation. Persons serving as Stated Clerk and Recording Clerk shall be elected to serve three year terms.

**Section 3.04: Office-Holding Limitations**

No member shall hold more than one office at a time.

**(End of Article III)**

## **ARTICLE IV MEETINGS**

### **Section 4.01: Stated Meetings**

Unless modified by action of Presbytery there shall be four (4) Stated Meetings each year.

February: The second Saturday @ 9:00 am  
May: The second Tuesday @ 4:00 pm  
September: The second Tuesday @ 4:00 pm  
November: The second Saturday @ 9:00 am

### **Section 4.02: Special meetings**

The Moderator shall call a special meeting at the request, or with the concurrence, of two teaching elders and two ruling elders, the ruling elders being of different churches. Should the Moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. Except in the cases of emergency, notice of a special meeting shall be sent no fewer than ten (10) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting, and no other business than that listed in the notice shall be transacted.

### **Section 4.03: Quorum**

The quorum of the Presbytery shall be any three teaching elders and the ruling elders present, provided that at least three churches are represented by ruling elders.

### **Section 4.04: Location**

The Leadership Council shall establish the location of each stated meeting of the Presbytery. Through the Stated Clerk, the Council shall solicit and receive invitations from sessions that wish to host the stated meetings of the Presbytery.

### **Section 4.05: Docket**

The officers shall prepare a proposed docket for each meeting of the Presbytery. The Stated Clerk shall forward a copy of the proposed docket to each teaching elder and clerk of session ten (10) days in advance of each meeting.

**(End of Article IV)**

## **ARTICLE V LEADERSHIP COUNCIL**

### **Section 5.01: Purpose**

The Leadership Council shall be responsible for the coordination and superintending of the agencies necessary to execute the work of the Presbytery that are responsible to the Presbytery through the Leadership Council.

The Leadership Council shall develop a *Policy and Practice* manual describing as *policy*, those aspects of the work for which authorization from the Presbytery is *required*; and to which any changes must be approved by Presbytery.

### **Section 5.02: Specific Duties and Powers**

The Leadership Council shall have general supervision of the affairs of the Presbytery between its business meetings; set the agendas and fix the hour and place of meetings; make recommendations to the Presbytery; and perform other duties as are specified in the *Leadership Council Policy and Practice*.

The Leadership Council shall be directly responsible to, and shall be subject to the orders of, the Presbytery, and none of its acts shall conflict with action taken by the Presbytery.

### **Section 5.03: Members**

The officers of the Presbytery plus elected and/or appointed elders shall constitute the Leadership Council. Such composition shall be detailed in the *Leadership Council Policy and Practice*.

### **Section 5.04: Meetings**

Unless otherwise ordered by the Leadership Council, regular meetings shall be held on the second Thursday of each month. Places and times of meetings shall be the decision of the Leadership Council.

Special meetings of the Board may be called by the Leadership Council chair and shall be called upon the written request of three members of the Leadership Council.

### **Section 5.05: Staff Support**

The Executive Presbyter, Stated Clerk and Treasurer shall provide staff support, without vote, to the Leadership Council.

**(End of Article V)**

## **ARTICLE VI COMMITTEES AND COMMISSIONS**

### **Section 6.01: Standing Committees**

Standing committees of the Presbytery will be identified by the Leadership Council and will include all bodies required by the Ohio Nonprofit Corporation Law. Composition, duties and policies of such committees are detailed in the *Presbytery of the Miami Valley Policy and Practice*.

### **Section 6.02: Administrative Commissions**

The use of Administrative Commissions will comply with the guidelines provided in the *Book of Order (G-3.0109b)*. Once authorized by the Presbytery at a duly called meeting, the Moderator shall appoint ruling and teaching elders to the commission in accordance with the action of the Presbytery.

### **Section 6.03: Investigating Committees**

The Moderator of the Presbytery may appoint an Investigating Committee between stated meetings of the Presbytery as authorized by *D-10.0201b* upon receipt by the Stated Clerk of a written statement of an offense as defined in *D-10.0101* and *D-10.0102*. If the Moderator disqualifies her/himself in a particular case, the Moderator may delegate to the Vice Moderator the authority to appoint an Investigating Committee. In making the appointment, the Moderator or Vice Moderator shall consult with the Executive Presbyter and Stated Clerk of the Presbytery or their designees. The appointment of Investigating Committees shall be reported as information to the next stated meeting of the Presbytery.

### **Section 6.04: Committees of Counsel**

In the event the Presbytery becomes a complainant or respondent in a remedial case (*D-6.0302*), the Moderator of the Presbytery may appoint a Committee of Counsel between stated meetings of the Presbytery as authorized by *D-6.0302a*. If the Moderator disqualifies her/himself in a particular case, the Moderator may delegate to the Vice Moderator the authority to appoint a Committee of Counsel. In making the appointment, the Moderator or Vice Moderator shall consult with the Executive Presbyter and Stated Clerk of the Presbytery or their designees. The receipt of the remedial complaint and the appointment of committees of counsel shall be reported as information at the next stated meeting of Presbytery.

**(End of Article VI)**

**ARTICLE VII  
PARLIAMENTARY AUTHORITY**

**Section 7.01: Constitutional Fidelity**

The *Bylaws of the Presbytery of Miami Valley* and the government of this Presbytery shall at all times be in consonance with the Constitution of The Presbyterian Church (U.S.A.). The rules contained in the most recent edition of *Roberts Rules of Order Newly Revised* shall govern the Presbytery in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Presbytery may adopt.

**(End of Article VII)**

**ARTICLE VIII  
AMENDMENTS**

**Section 8.01: Bylaws**

These bylaws may be amended at any stated meeting of the Presbytery by a two-thirds vote, provided that the amendment has been submitted in writing at the previous stated meeting. The by-laws may be temporarily suspended without such notice when two-thirds of the members present vote in favor of such suspension.

**Section 8.02: Policy and Practice**

The *Bylaws of the Presbytery of the Miami Valley* shall include an attachment referred to as the *Presbytery of the Miami Valley Policy and Practice*, which includes *Polity and Practice* for the Leadership Council and all standing committees of the Presbytery.

The purpose of the *Presbytery of the Miami Valley Policy and Practice* shall be to describe general policies of the Presbytery and the structure, purpose, duties and policies of the individual committees of the Presbytery.

Changes to *policy* in the *Presbytery of the Miami Valley Policy and Practice* shall be by majority vote of Presbytery with at least ten (10) days prior notice of such changes. Changes to *practice* may be made by the respective councils and committees charged with their oversight.

**(End of Article VIII)**

**(End of Presbytery of the Miami Valley Bylaws)**

## COMMITTEE ON MINISTRY

September 13, 2011

For action, the committee recommends that the presbytery:

1. Dayton: Good Shepherd Community - To suspend paragraph XXIII of the Articles of Federation which state “...*In case of dissolution of this federated church, all property of the federated church, real and personal, shall be divided between the governing bodies of jurisdiction as follows: for each year of federation, the PCUSA portion of the congregation will earn 5% of equity up to ten years, at which time the assets would be divided equally at the occasion of the dissolution of the federated church. Pre-existing liabilities would be owned by the particular jurisdiction with the same provision; for each year of federation, liabilities would gain 5% of mutual ownership up to ten years, at which time the liabilities would be divided equally at the occasion of the dissolution of the federated church.* “

Rationale – This federated congregation is seeking to be dissolved and has been in existence for less than ten years. (formed June 2004) The Presbytery did not contribute financially to the building owned by the UMC congregation/conference.

2. Dayton: Shepherd of the Still Waters –Authorize the Moderator to appoint an Administrative Commission to assist the congregation in closing in the event that the federation known as Good Shepherd Community Church is dissolved; and provide a status report to Presbytery at the November 2011 stated meeting. If necessary, the commission is authorized to proceed on the following in consultation with remaining members:
  - To determine an appropriate schedule for the last worship service and celebration;
  - To dissolve the congregation after the last worship service;
  - To recommend ways to address pastoral care of the congregation and transfer of membership upon dissolution of congregation;
  - To recommend the care and distribution of personal property belonging to the Presbyterian congregation;
  - To recommend the use of undesignated mission funds, if any.

*Rationale:* The congregation of Good Shepherd Community Church has held the first of two mandated congregational meetings in order to take action on whether to dissolve the federation between Shepherd of the Still Waters Presbyterian Church and Good Shepherd United Methodist Church. The vote was twenty-one (21) yes, one (1) no. The next congregational meeting is scheduled for Sunday, November 6, 2011. If the vote is in the affirmative by two-thirds, the federation will be dissolved. Congregational leaders have been working with leadership from the Presbytery and the Dayton District of the West Ohio UMC.

Rev. Shelley Wiley, chair  
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